

**Operator responsible for the checks.....**

**Weekly Check List for Electric Pedestrian  
Fork Truck**

**An inspection of the following must be carried out weekly.**

<b>Item</b>	<b>Description</b>	<b>OK ✓</b>	<b>DEFECT ✗</b>
<b>Visual Inspection</b>	Perform a visual inspection of the truck and all its components. Check for damaged parts, leaks.		
<b>Battery</b>	Check fixings and terminals for corrosion. Check water level.		
<b>Battery Charger</b>	Check for correct operation and for damage to plugs and cables.		
<b>Tyres and Wheels</b>	Check tyres and wheels.		
<b>Control Levers</b>	Check all control levers for correct operation.		
<b>Horn</b>	Check operation of Horn.		
<b>General</b>	Check for excessive noise or abnormal operation. Check previous defects have been rectified.		
<b>Emergency Stop</b>	Check the manual emergency stop button operates		
<b>Date and Time</b>	<b>Operators Name</b>	<b>Signed</b>	
<b>Make &amp; Model</b>			

**Do not use the truck until any defects have been rectified**

<b><u>DEFECTS</u></b>	<b><u>DEFECTS RESOLVED</u></b>