

Engineering Maintenance Forms

Monthly Maintenance Checks Slide lock Drilling Machine



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Drill bits in good condition												
Guiderails cleaned and lightly oiled												
Bench and machine cleaned												
Bearings and runners free from excessive play												
Clamps, nuts and bolts tight and not loose												
Airlines in good condition												
Computer working correctly and software												
Initial												

Notes: (use this box to record any findings and report to supervisor. Sign and date comment)