Changing Email Signatures



3. Select your current signature from the list.

Signatures and Stationery		?	×		
E-mail Signature Personal Stationery					
E-mail Signature Personal Stationery Select signature to edit 2018 Kind Regards New Message Test Edit signature Calibri (Body) ↓ 11 ♥ B I U ✓ Kind Regards, Rhys Hill IT Support Tel No: +44 (0) 1424 857722 Email: Rhys@plasticapools.net Web: www.platicapools.net	Choose default signature E-mail <u>a</u> ccount: rhys@plasticapools.r New <u>m</u> essages: New Message Replies/forwards: Kind Regards Bename Automatic \square \blacksquare \equiv \blacksquare \blacksquare Business Car Plastica	d 📄 🕀	 ✓ ✓ ✓ ✓ Ancel 	5. N sele dro	Make sure your new signature is ected in the "New Messages" p down list, then Click "OK".
X					1
	4. Paste the previously cop the current one and amen Job Title, Telephone etc)	d any de , then cli	ature tails ick "s	e over (Name, ave".	