CE marking

Changes due to Brexit

Your health and safety responsibilities will not change when the UK leaves the EU. This guidance is under review.

Find the latest information on our Brexit pages

The CE mark is required for all new products which are subject to one or more of the European product safety Directives. It is a visible sign that the manufacturer of the product is declaring conformity with all of the Directives relating to that product.

When is the CE mark required?

Most new products placed on the European market must be CE marked. This will include products which are "new" to Europe, that is second-hand products from outside Europe and which are put into service or placed on the market in Europe for the first time, and existing products which are so <u>substantially modified</u> as to be considered "new". However, some work equipment, that is not powered or used to lift - such as hand tools, racking and ladders - does not currently come within the scope of any product safety Directive and so must not be CE marked.

Who should undertake CE marking?

CE marking is the responsibility of the person who places the product on the market, or puts it into service, for the first time. In law this duty rests with the Responsible Person, which in most cases is either the manufacturer or the manufacturer's authorised (in writing) representative, but can also include those who import non CE marked products into Europe, any user in Europe who makes a product for their own use, and those who modify existing products already in use to such an extent they must be considered "new" products.

What does the CE mark mean?

By affixing the CE mark the Responsible Person takes on responsibility for the conformity of the product. CE marking is a visible sign that the product complies with all relevant <u>product supply law</u>, and its presence together with the <u>Declaration of Conformity</u> gives the product to which it is affixed presumption of conformity with relevant <u>product safety Directives</u>. CE marked products are entitled to free movement throughout the European market (EU and EEA).

However, the CE mark is not a quality mark, nor a guarantee that the product meets all of the requirements of relevant EU product safety law. Suppliers who install work equipment and users should make <u>reasonable checks</u> of any new products looking for obvious defects. Also the suppliers should ensure that there are User Instructions and that these and warning decals are in English if for the UK market. Where the instructions are not in English the supplier must provide a translation in to English and supply this together with the original instructions. In most cases the Declaration of Conformity must be supplied to the end customer (note: electrical equipment does not have to be accompanied by a Declaration of Conformity).

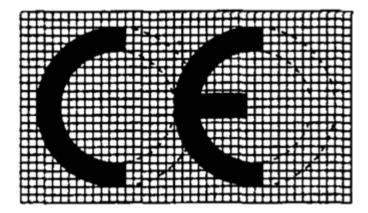
How do I CE mark my product?

If CE marking is required, in addition to the other steps of the CE marking process (see below), you must:

- use the initials "CE" in the prescribed form (see the grid below)
- of a minimum size at least 5mm tall (unless this is not possible for very small products)
- maintaining the proportions shown whatever the size, and
- · attach it to the product visibly, legibly and indelibly,
- in the immediate vicinity of the name of the manufacturer or his authorised representative.

These requirements are common to all "new approach" product safety Directives.

Complete products may in some cases have more than one CE mark, for example where <u>safety</u> <u>components</u> placed independently on the market (eg safety interlock switches) are used in a machine. These individual components will be CE marked in themselves and declared compliant by the original component manufacturer. However, it is the main machine plate, with other machine identification information, that should bears the overall CE mark for the machine, and it is this CE mark which should link to the details on the <u>Declaration of Conformity</u> for the complete product.



What is the CE marking process?

CE marking is the final stage of the <u>conformity assessment</u> process as specified in the <u>relevant</u> <u>Directive</u> for the product. The conformity assessment process (sometimes referred to as the CE marking process) is concerned with:

- assessing the risks presented by a product throughout its lifecycle
- meeting safety objectives by design and construction
- taking account of the current best practice to ensure the safety for that product, known as the state of the art
- in some cases the supply Directive will require the use of <u>third parties</u> who have been notified by an EU member state to the EU Commission (usually referred to as "Notified Bodies") to verify compliance
- collecting and retaining information about the design, testing and construction process and
 the means by which the product complies with the essential requirements of all relevant
 product safety Directives in a <u>technical file</u> which in most cases must be kept for at least 10
 years after the last product of the product line has been produced

- declaring the product's conformity with all relevant product safety law by means of a
 document (the <u>Declaration of Conformity</u>), which in most cases must accompany the
 product down the supply chain to the end user
- and the preparation and provision of comprehensive product User <u>Instructions</u>, in the language of the end user.