

**1. AIM/SCOPE**

The purpose of this procedure is to define the process to address risks and opportunities within Plastica's operations.

**2. RESPONSIBILITY**

Senior Team are responsible for carrying out reviews of the risks and opportunities.

**3. IMPLEMENTATION AND CONTROL**

An electronic spreadsheet details all the aspects of Plastica's operation, together with a score rating system to calculate the risks and opportunities.

The spreadsheet has been constructed by each of the Senior Team's relevant responsibilities.

Score rating	1-29	Green
	30-49	Amber, possible mitigation required
	50+	Red, mitigation as required

The spreadsheet to be reviewed every 6 months by the relevant Senior Team Member.