

RISK ASSESSMENT

Title:	On Site Surveys			Date of Assessment:	14/02/2023	Risk Assessor:	Ian Warne and Josh Keeling
Reference Number:	RA102	Version Number:	1	People involved in making this assessment:		Ian Warne and Josh Keeling	
Task/Process:	Surveying customer sites			People at Risk:	Employees and other people on site		
Documents Associated with this Risk Assessment:				HS&E 06 Lone Working Policy			
Review Date:	19/03/24	Reviewer:	Ian A Warne		Next Review Date:	19/03/25	

Hazard: Manual Handling	Risk of musculoskeletal injuries from poor manual handling. Risk to employees.
Control Measures:	
1.	Ensure the working zone is clear from obstacles and trip hazards and has plenty of light and space
2.	The equipment weighs less than 10kg
3.	Make multiple trips to the vehicle to collect equipment where needed
4.	All staff trained in manual handling (training reviewed)
5.	Ensure the environment is safe (e.g. weather conditions)
6.	If a construction site, follow the Site Rules provided and additional PPE may be required by the site
7.	Instruction, information, training and supervision

Hazard: Slips and Trips	Risk of musculoskeletal injuries. Risk to employees.
Control Measures:	
1.	Ensure working zone is clear from obstacles and trip hazards and has plenty of light and space
2.	Wear suitable nonslip footwear
3.	Visual inspection of the site before work has started
4.	Speak with Site Management to familiarise of any slip and trip hazards
5.	Ensure the environment is safe (e.g. weather conditions)
6.	If a construction site, follow the Site Rules provided and additional PPE may be required by the site
7.	Instruction, information, training and supervision

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Hazard: Drowning	Risk of death. Risk to employees.
Control Measures:	
1.	Liaise with Site Management prior to visit to discuss site hazards and our needs
2.	Ensure another person is on site and aware of your movements at all times
3.	Ensure the environment is safe (e.g. weather conditions, trip hazards)
4.	Ensure the working zone is clear from obstacles and trip hazards and has plenty of light and space
5.	If Site Management require, appropriate PPE to be worn
6.	Instruction, information, training and supervision

Hazard: Working at Height	Risk of items falling from height, crush injuries or person falling. Risk of musculoskeletal injuries. Risk to employees and other people on site
Control Measures:	
1.	Limit the amount of work required at height
2.	Ensure no items are left on the edge of the pool
3.	Ensure the working zone is clear from obstacles and trip hazards and has plenty of light and space
4.	Ensure terrain is suitable and firm
5.	Wear suitable PPE
6.	Ensure the environment is safe (e.g. weather conditions, trip hazards)
7.	If a construction site, follow the Site Rules provided and additional PPE may be required by the site
8.	If a construction site, you may want to cordon off the area – discuss any potential risks with Site Management before commencing work
9.	Instruction, information, training and supervision

Hazard: Lone Working	Risk of various injuries and death. Risk to employees
Control Measures:	
1.	Limit the amount of lone working
2.	To read, understand and follow HS&E 06 Lone Working Policy
3.	To make regular agreed contact with your Supervisor/Manager during your lone working period
4.	Ensure easy access to basic first aid equipment
5.	Instruction, information, training and supervision

Hazard: Equipment	Risk of mild electrocution, crush injuries, cuts and abrasions. Risk to employee and other people on site.
Control Measures:	
1.	Ensure any electrical equipment is suitable for the job and has been tested if required (PUWER)
2.	Visual self-inspection – do not use items that appear unsafe (e.g. loose cables, battery case cracked, fluid leaking from batteries)



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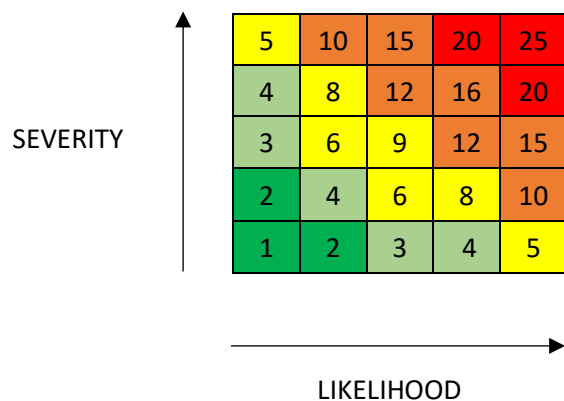
3.	Switch off equipment when not in use
4.	Ensure batteries are stored correctly
5.	Ensure the environment is safe (e.g. weather conditions, trip hazards)
6.	Instruction, information, training and supervision

I (name) do hereby declare that I have received, understood and will abide by the contents of this Risk Assessment.

Signed: Date:

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HOW TO CALCULATE A RISK RATING



Likelihood	Severity
1 = extremely unlikely	1 = very minor injury
2 = unlikely	2 = first aid injury
3 = possible	3 = lost time injury
4 = likely	4 = hospital treatment
5 = very probable	5 = disabling injury

Risk rating	Action and timescale
15 and above	Unacceptable Work may not start. Additional controls must be introduced to reduce risk rating to below 9.
9-14	Tolerable Additional controls must be introduced as soon as possible.
5-8	Tolerable Additional controls may be needed
4 or below	Acceptable

1-4 =	Low risk
6-9 =	Medium risk
10-25=	High risk