

RISK ASSESSMENT

Title:	Unloading Containers Where Goods Aren't Palletised			Date of Assessment:	24/11/2016	Risk Assessor:	Ian Warne
Reference Number:	RA11	Version Number:	2	People involved in making this assessment: Ian Warne			
Task/Process:	Unloading Containers Where Goods Aren't Palletised			People at Risk:	Employees		

Hazard: Transportation	Risk of death, serious injury, injuries, musculoskeletal injuries from crush. Risk to employees.
Control Measures:	
1.	Banksman present during reversing onto ramp procedure
2.	Ensure the vehicle's parking brake is securely deployed
3.	Remove the keys from the driver
4.	Ensure the loading ramp is secured to the back of the vehicle correctly and securely
5.	Ensure loading ramp is in a safe and suitable condition for use
6.	Take into account environmental conditions (e.g. is it wet, icy etc.)
7.	Instruction, information, training and supervision

Hazard: Working At Height	Risk of falling from container or loading ramp – death, serious injury, injuries, broken limbs, fractures and bruising. Risk to employees.
Control Measures:	
1.	Only trained and competent people to unload containers
2.	Use cage to open container doors to catch any items that may have moved whilst in transit
3.	For the first column of packages taken out use the man-up cage
4.	Wear appropriate PPE
5.	Ensure the work area has suitable and sufficient light and space
6.	Take into account environmental conditions (e.g. is it wet, icy etc.)
7.	Spa steps to be used when necessary but only when inside container (not on the ramp)
8.	Instruction, information, training and supervision

Hazard: Upper Limb Injuries		Risk of back, shoulder, arm and upper limb injuries when unloading. Risk to employees.	
Control Measures:			
1.	Manual Handling DVD training (reviewed)		
2.	Use appropriate PPE		
3.	Warm/waterproof clothing provided if necessary		

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4.	Ensure the work area has suitable and sufficient light and space
5.	Take into account environmental conditions (e.g. is it wet, icy etc.)
6.	Regular breaks or rotation of tasks
7.	Instruction, information, training and supervision

Hazard: Forklift Movement		Risk of death and serious injuries. Risk to employees.
Control Measures:		
1.	Forklift maintenance and inspection plan	
2.	Wear appropriate PPE	
3.	Forklifts to be used by trained, competent and approved staff	
4.	Ensure the work area has suitable and sufficient light and space	
5.	Take into account environmental conditions (e.g. is it wet, icy etc.)	
6.	Instruction, information, training and supervision	

Documents Associated with this Risk Assessment:			
Review Date:	26/09/2023	Reviewer:	Ian Warne
Next Review Date:		26/09/2024	

I (name) do hereby declare that I have received, understood and will abide by the contents of this Risk Assessment.

Signed: Date:

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HOW TO CALCULATE A RISK RATING

SEVERITY ↑

5	10	15	20	25
4	8	12	16	20
3	6	9	12	15
2	4	6	8	10
1	2	3	4	5

→ LIKELIHOOD

Likelihood	Severity
1 = extremely unlikely	1 = very minor injury
2 = unlikely	2 = first aid injury
3 = possible	3 = lost time injury
4 = likely	4 = hospital treatment
5 = very probable	5 = disabling injury

Risk rating	Action and timescale
15 and above	Unacceptable Work may not start. Additional controls must be introduced to reduce risk rating to below 9.
9-14	Tolerable Additional controls must be introduced as soon as possible.
5-8	Tolerable Additional controls may be needed
4 or below	Acceptable

1-4 =	Low risk
6-9 =	Medium risk
10-25=	High risk