

RISK ASSESSMENT

Title:	External Installation of Wooden Products			Date of Assessment:	31/05/2017	Risk Assessor:	Ian Warne
Reference Number:	RA25	Version Number:	1	People involved in making this assessment:		Ian Warne	
Task/Process:	Installing wooden products at sites not owned by Plastica Ltd			People at Risk:	Employees and members of the public (especially children)		
Documents Associated with this Risk Assessment:							
Review Date:		Reviewer:		Next Review Date:			

Hazard: Manual Handling	Risks of musculoskeletal injuries. Risk to employees.
Control Measures:	
1.	Pre site survey where possible is compiled to indicate any site hazards
2.	Lifting equipment provided and to be used where necessary
3.	Two person lift when handling materials where necessary
4.	All staff trained in manual handling (reviewed)
5.	Ensure the working zone is clear from obstacles and trip hazards and has plenty of light and space
6.	Plan the route and brief all involved of the route
7.	Ensure all people involved are physically fit to do the work required
8.	Wear suitable PPE
9.	Take into account environmental conditions (e.g. is it wet, icy, hot etc)
10.	Instruction, information, training and supervision

Hazard: Slips and Trips	Risk of musculoskeletal injuries. Risk to employees.
Control Measures:	
1.	Ensure the working zone is clear from obstacles and trip hazards and has plenty of light and space
2.	Plan the route and brief all involved of the route
3.	Protective shoes to be worn providing slip protection
4.	Take into account environmental conditions (e.g. is it wet, icy, hot etc)
5.	Spills in work areas to be cleaned immediately
6.	Leads to be kept safe and not cause a trip hazard
7.	Instruction, information, training and supervision

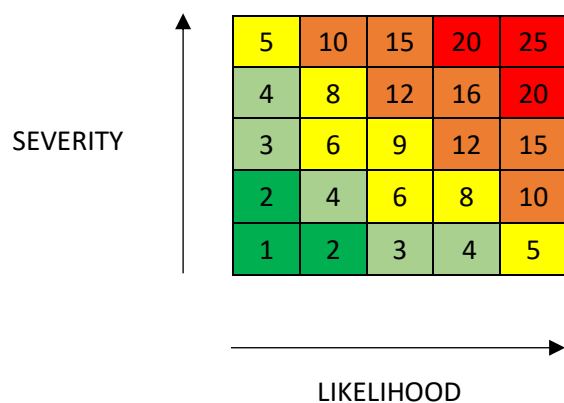
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Hazard: Electricity	Risk of electric shocks, burns and death. Risk to employees.
Control Measures:	
1.	Electrical items PAT tested when necessary
2.	Good housekeeping to ensure leads cannot be damaged
3.	To be used only with an RCD
4.	Area with electrical items to be kept dry
5.	Prevent direct contact with water
6.	Equipment to be suitable for task
7.	Instruction, information, training and supervision
Hazard: Hand Tools	Risk of various injuries. Risk to employees.
Control Measures:	
1.	Correct tool to be used for the job
2.	Visual inspection before use
3.	PPE provided where necessary
4.	Only trained, competent and approved staff to use this equipment
5.	Operating and Safety Instructions provided
6.	Instruction, information, training and supervision
Hazard: Danger to members of the public	Risk of trips and contact with power tools, risk of musculoskeletal injuries, electric shocks, entrapment, amputations and death. Risk to members of the public (especially children).
Control Measures:	
1.	Cordon off the working area as far as reasonably practicable
2.	Remove power tools from site when not in use
3.	Ensure the site management are aware of the possible risks within the work area and ensure they inform the clientele of the restrictions
4.	Ensure the work area is clearly marked with appropriate signage
5.	Instruction, information, training and supervision

I (name) do hereby declare that I have received, understood and will abide by the contents of this Risk Assessment.

Signed: Date:

HOW TO CALCULATE A RISK RATING



Likelihood	Severity
1 = extremely unlikely	1 = very minor injury
2 = unlikely	2 = first aid injury
3 = possible	3 = lost time injury
4 = likely	4 = hospital treatment
5 = very probable	5 = disabling injury

Risk rating	Action and timescale
15 and above	Unacceptable Work may not start. Additional controls must be introduced to reduce risk rating to below 9.
9-14	Tolerable Additional controls must be introduced as soon as possible.
5-8	Tolerable Additional controls may be needed
4 or below	Acceptable

1-4 =	Low risk
6-9 =	Medium risk
10-25=	High risk