



Risk assessment

Ref no: RA28	Area: Repairing drains and pot holes in car park and yard	Assessor: Dan Sawyer
	Date of assessment: 14/09/17	Reassessment date: Ad Hoc Assessment – Review before next use

Hazard	Who might be harmed and how?	Existing Control measures	Residual risk L/M/H	Action by who?
Vibration Injury	Employee	<ul style="list-style-type: none"> • Anti vibration tools in use to reduce vibration • Wear gloves • Limit use of equipment to short periods of time (15 minutes) and take regular breaks • Instruction, information, training and supervision. 		
Eye injuries from flying objects	Employees, Visitors, Contractors	<ul style="list-style-type: none"> • Use goggles • Restrict work area through use of cones • Instruction, information, training and supervision. 		
Manual Handling	Employees Muscular, skeletal injuries from poor manual handling	<ul style="list-style-type: none"> • Lifting aids to be used when possible • Gloves and protective shoes to be worn at all times. • All staff trained in manual handling • Instruction, information, training and supervision. 		
Traffic	Employees, Visitors, Contractors	<ul style="list-style-type: none"> • Cone work area off • Wear high visibility clothing • Use appropriate signage. • Instruction, information, training and supervision. 		
Slips and Trips	Employees, Visitors and Contractors Muscular, skeletal injuries	<ul style="list-style-type: none"> • Cones to identify working area and possible trip hazards including cables and holes in yard/car park • Work areas to be kept free from trip hazards and regularly checked. • Leads to be kept safe and not cause a trip hazard. • Instruction, information, training and supervision. 		

Dust	Employees, Visitors and Contractors	<ul style="list-style-type: none"> • Employee undertaking work to use a face mask • Cordon off sufficient area to ensure dust does not affect others. • Instruction, information, training and supervision. 		
Electricity	Employees Electric Shock and Burns	<ul style="list-style-type: none"> • Electrical items PAT tested annually. • To be used only with an RCD. • Area with electrical items to be kept dry. • Good housekeeping to ensure leads cannot be damaged. • Instruction, information, training and supervision. 		
Hand Tools	Employees Injuries from incorrect use of tools	<ul style="list-style-type: none"> • Correct tool to be used for the job. • Visual inspection before use. • PPE provided where necessary. • Only trained, competent and approved staff to use the equipment. • Instruction, information, training and supervision. 		

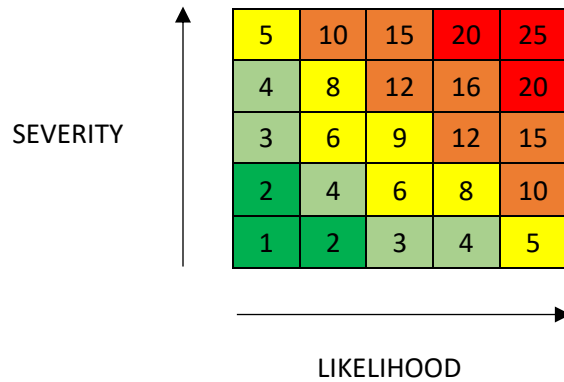
Ensure the risk control still applies, if not contact the relevant department

I (name) do hereby declare that I have received, understood and will abide by the contents of this Risk Assessment.

Signed:.....

Date:

HOW TO CALCULATE A RISK RATING



Likelihood	Severity
1 = extremely unlikely	1 = very minor injury
2 = unlikely	2 = first aid injury
3 = possible	3 = lost time injury
4 = likely	4 = hospital treatment
5 = very probable	5 = disabling injury

Risk rating	Action and timescale
15 and above	Unacceptable Work may not start. Additional controls must be introduced to reduce risk rating to below 9.
9-14	Tolerable Additional controls must be introduced as soon as possible.
5-8	Tolerable Additional controls may be needed
4 or below	Acceptable

1-4 =	Low risk
6-9 =	Medium risk
10- 25=	High risk