



Risk assessment

Ref no: RA 76	Area: Repairs to Leaking Roof in the Warehouse	Assessor: Clare Crouch, Operations Manager
	Date of Assessment: 26/08/20	Assessment date: Ad Hoc Assessment – Review before next use

Hazard	Who might be harmed and how?	Existing Control measures	Residual risk L/M/H	Action by who?
Working at height - equipment and tools falling from height	Staff and visitors Falls and items falling muscular skeletal damage or death	<ul style="list-style-type: none"> Scaffold platform used at all times Scaffold platform to be assembled as per suppliers' instructions Visual check of safety of platform prior to each use. Ensure working zone is clear and tidy with plenty of light Working zone must be cordoned off whilst working at height – no entry to other persons Ensure terrain is suitable and weather conditions suitable when working. Ensure precautions are taken if required and do not work at height in adverse weather (high winds, storms etc.) Ensure health and fitness of operatives before working commences (e.g. vertigo). If anyone is suffering from a relevant medical condition they must not undertake any of the work Ensure any tools and materials are secure at height Do not overreach Wear appropriate PPE No lone working Rescue/Emergency Plan – ensure phone is available for emergency contact Notify your manager when the work is commencing Notify your manager when the work is completed Only work during daylight hours Instruction, information, training and supervision 	L	
Trips, Slips and Falls	Staff/Visitor Muscular, skeletal damage	<ul style="list-style-type: none"> Working Platform use limited to occasional tasks Ensure working zone is clear and tidy with plenty of light Ensure terrain is suitable and weather conditions suitable if working outside Working zone must be cordoned off whilst working at height – no entry to other Persons Ensure working zone is dry and clear of obstacles before/during use Ensure health and fitness of operatives before working commences (e.g. vertigo). If 	L	

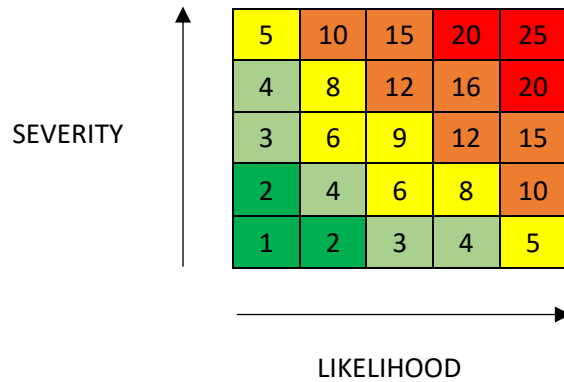
		<p>anyone is suffering from a relevant medical condition they must not undertake any of the work</p> <ul style="list-style-type: none"> • Wear appropriate PPE • No lone working • Rescue/Emergency Plan - ensure phone is available for emergency contact • Instruction, information, training and supervision 		
Hand Tools	Employees (serious injury, injury)	<ul style="list-style-type: none"> • Ensure the correct equipment for the job is used. • Visual inspection before use. • PPE provided where necessary. • Operating and Safety Instructions. • No lone working • Any electrical equipment and tools provided to be PAT tested and suitable for the job • Only trained, competent and approved staff to use equipment. • Instruction, information, training and supervision. 	L	
Manual Handling	Employee, muscular, skeletal injuries from poor manual handling	<ul style="list-style-type: none"> • All staff trained in manual handling (training reviewed) • Two man lift when required. • Ensure working zone is clear, tidy and has plenty of space and light. • Instruction, information, training and supervision. 	L	

I (name) do hereby declare that I have received, understood and will abide by the contents of this Risk Assessment.

Signed:.....

Date:

HOW TO CALCULATE A RISK RATING



Likelihood	Severity
1 = extremely unlikely	1 = very minor injury
2 = unlikely	2 = first aid injury
3 = possible	3 = lost time injury
4 = likely	4 = hospital treatment
5 = very probable	5 = disabling injury

Risk rating	Action and timescale
15 and above	Unacceptable Work may not start. Additional controls must be introduced to reduce risk rating to below 9.
9-14	Tolerable Additional controls must be introduced as soon as possible.
5-8	Tolerable Additional controls may be needed
4 or below	Acceptable

1-4 =	Low risk
6-9 =	Medium risk
10- 25=	High risk