

Safe System of Work
OPERATING AND SAFETY INSTRUCTION FOR PFAFF WELDER

Name: Training Date:.....

	Instruction	Understood ✓ or X
1	Familiarise yourself with the controls, ensure you know how to operate the machine.	
2	Before use check that the lead and plug are in good condition.	
3	Whilst operating be careful to keep well clear of all moving and hot parts.	
4	Machine must be switched off before maintenance and cleaning.	
5	Report any problem or issue immediately to your Supervisor or a member of the management team.	

I have received the above training and fully understand every point that was explained to me. I confirm that I will wear the required PPE equipment when using the above machinery and take all steps to ensure my own safety. I will ask for further training if I need to and will immediately inform the Supervisor or Manager if there are any issues with the machinery.

Name:

Signed: Date:.....

I confirm that I have trained the aforementioned person and that they fully understand how to use the above machinery, have received the required PPE equipment and know to inform me immediately of any issues with the machinery or if they require further training. I authorise this person to use the machinery detailed above.

Name:(Authorised Trainer)

Signed Date: