

Safe System of Work
OPERATING AND SAFETY INSTRUCTION FOR GG COMPACTOR

Name: Training Date:.....

	Instruction	Understood ✓ or X
1	Explained where the emergency stops are	
2	Given 4 digit code to remove padlock from the control board	
3	Explained the function of each button in control board	
4	Shown the correct position of skips/compactor	
5	Advised that mirror is observed to check ram position	
6	Explained the importance of checking compactor is clear before use	
7	Shown how to release skip into compactor safely	
8	Shown how to tidy up any spilled litter/waste	
9	Explained to wait/watch until compactor clears before leaving	
10	Explained how to shut the machine down after use	
11	Explained only trained personnel are permitted to use the compactor	

I have received the above training and fully understand every point that was explained to me. I confirm that I will wear the required PPE equipment when using the above machinery and take all steps to ensure my own safety. I will ask for further training if I need to and will immediately inform the Supervisor or Manager if there are any issues with the machinery.

Name:

Signed: Date:.....

I confirm that I have trained the aforementioned person and that they fully understand how to use the above machinery, have received the required PPE equipment and know to inform their Supervisor/Manager immediately of any issues with the machinery or if they require further training. I authorise this person to use the machinery detailed above.

Name:(Authorised Trainer)

Signed Date: