

# Safe System of Work OPERATING AND SAFETY INSTRUCTIONS FOR USING THE MOBILE HOIST

Name: ..... Training Date:.....

	Instruction	Understood ✓ or X
1	Explain that safety equipment must be used at all times and why – safety boots must be used at all times when running machines.	
2	Carefully unwind the chain from frame.	
3	Pull up or down chain to desire height. Activate brakes.	
4	If you are lifting a mould from the machine, Ensure the loads weight, eye bolt and shackle do not exceed the SWL 1 tonne. Make sure the load is secured in the hook. Using both shackle and eye bolt.	
5	Lift the load clear of the machine using the lifting chain. Once you are clear lower mould with chain and place mould on lifting load truck or pallet.	
6	Take mould away, take hoist back to its location. Or insert new mould as section 4.	
6	Do not use any machine unless trained and authorised by Manager/ Setter	

I have received the above training and fully understand every point that was explained to me. I confirm that I will wear the required PPE equipment when using the above machinery and take all steps to ensure my own safety. I will ask for further training if I need to and will immediately inform the Supervisor or Manager if there are any issues with the machinery.

Name: .....

Signed: ..... Date:.....

I confirm that I have trained the aforementioned person and that they fully understand how to use the above machinery, have received the required PPE equipment and know to inform me immediately of any issues with the machinery or if they require further training. I authorise this person to use the machinery detailed above.

Name: .....(Authorised Trainer)

Signed ..... Date: .....