

**Safe System of Work**  
**OPERATING INSTRUCTIONS BEFORE STARTING UP PIPE AND PROFILES**  
**WATER CHECK**

Name: ..... Training Date:.....

	Instruction	Understood ✓ or X
1	Explain that safety equipment must be used at all times and why – safety boots must be used at all times when running machines	
2	Before starting up the extruder, turn on inlet and outlet water valves	
3	Start up pump on vacuum tank	
4	Leave the water to flow for 10 minutes minimum	
5	After 10 minutes if the water flow is constant you can then start up the extruder	
6	When you are in production, put the first two packs to one side, leave for one hour then do the quality check before putting them into stock	
7	Do not use any machine unless trained and authorised by Manager.	

I have received the above training and fully understand every point that was explained to me. I confirm that I will wear the required PPE equipment when using the above machinery and take all steps to ensure my own safety. I will ask for further training if I need to and will immediately inform the Supervisor or Manager if there are any issues with the machinery.

Name: .....

Signed: ..... Date:.....

I confirm that I have trained the aforementioned person and that they fully understand how to use the above machinery, have received the required PPE equipment and know to inform me immediately of any issues with the machinery or if they require further training. I authorise this person to use the machinery detailed above.

Name: .....(Authorised Trainer)

Signed ..... Date: .....