

Safe System of Work
OPERATING AND SAFETY INSTRUCTIONS FOR ELECTRIC BANDING
MACHINES

Name: Training Date:.....

	Instruction	Understood ✓ or X
1	Explain that safety equipment must be used at all times and why – goggles, ear protection and dust extraction must be provided and used.	
2	Explained the way we band small and large products using both banders.	
3	Explained the heat and tension functions on each bander.	
4	Explained the danger of securing your hands to the product and how much it hurts.	
5	Explained how to maintain equipment.	
6	Explained how to change batteries on hand held bander.	
7	Explained any maintenance to be carried out on table bander when it is unplugged.	
8	Explained to check tension on bands once products are banded.	
9	Explained how to use edge protectors.	
10	Explained only authorised personnel are permitted to use this equipment.	

I have received the above training and fully understand every point that was explained to me. I confirm that I will wear the required PPE equipment when using the above machinery and take all steps to ensure my own safety. I will ask for further training if I need to and will immediately inform the Supervisor or Manager if there are any issues with the machinery.

Name:

Signed: Date:.....

I confirm that I have trained the aforementioned person and that they fully understand how to use the above machinery, have received the required PPE equipment and know to inform me immediately of any issues with the machinery or if they require further training. I authorise this person to use the machinery detailed above.

Name:(Authorised Trainer)

Signed Date: