

Safe System of Work

OPERATING AND SAFETY INSTRUCTION FOR KARCHER MANUAL SWEEPER

Name: Training Date:.....

	Instruction	Understood ✓ or X
1	The sweeper has been designed to sweep dirt and debris from the floor.	
2	Try to avoid sweeping strapping, string or anything that can get tangled around the wheels and brushes.	
3	Masks must be worn whilst using the sweeper and emptying the debris collection bin.	
4	The handle can be adjusted to suit the sweepers height.	
5	The sweeper is not suitable to sweep liquids.	
6	DO NOT sweep away any burning substances such as cigarettes, match sticks or similar objects.	
7	If a chemical spill has happened DO NOT use the sweeper to clean up the spill. Clean up as per the chemical data sheets recommendation.	
8	Please familiarise yourself with the unit before using.	
9	The user manual is available from the Warehouse Manager.	

I have received the above training and fully understand every point that was explained to me. I confirm that I will wear the required PPE equipment when using the above and take all steps to ensure my own safety. I will ask for further training if I need to and will immediately inform the Supervisor or Manager if there are any issues with the machinery.

Name:

Signed: Date:.....

I confirm that I have trained the aforementioned person and that they fully understand how to use the above machinery, have received the required PPE equipment and know to inform me immediately of any issues with the machinery or if they require further training. I authorise this person to use the machinery detailed above.

Name:(Authorised Trainer)

Signed Date: