# Creating a code for a bought in item

# 1. Go to Product Information Management > Common > Released Products

🏄 Microso	ft Dynamics A	X - Plas	tica Limited [PLAS-/	AXTEST	SRV: Session ID - 21] - [1 - p	ola] - [AX2012Li	ive@PLAS-AX	TESTSRV\M	SQLSERV	ER2019]							- ć	p	×
00	P 🔳 🕨 PL	A⊧F	Product information	manag	jement 🕨 Common 🕨 R	eleased produc	ts								<b>4</b> 7	Search		- 5	<b>P</b> -
File 👻	Product	Purc	hase Sell I	Manage	stock Engineer P	lan Manag	ge projects	Manage	osts	Retail	General						8	P 🔲	0
Product	Edit	dit in gri elete pply ter	id 🖌 Validate	Relea	sed product variants	a to Translations	↓ Dimension groups▼	Product attributes	Product image	Related	ct categories d products onversions	Refresh E Mici	xport to rosoft Excel	Attachme	ents Add infor	itional mation			
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<ul> <li>Favourit</li> </ul>	tes	^ *	Released processing	ducts	(Unsaved filter) 🝷						ł	tem number	•	> 3	1 16 20	×	Related product vari	.a [	1
⊳ MyFa	vourites		Item number		Product name				Cove	age group	Created dat	e and time	Production	pool G	Gross width	¢ ^	Product number		
			lter	m numł	ber li					*		*		•	*		•		
4 Product	information r	r	00130632		ESPA C/C Nozzle Kit				FGEU1		15/07/2021	10:54:09			0.00		This grid is em	ipty.	
4 Comr	non		01-19453		AquaJet 50 Bottom Housin	g					06/02/2018	14:14:59			0.00				
≥ Proc	ducts		0546NT		O Ring NT Size 343 for 5114	4-2C			PTO		29/07/2014	10:21:02			9.00				
Rele	ased products		1000010423		Silen 100 Pump Body						27/01/2015	14:03:02			0.00				
Proc	uct configura	r 🗸	1040		Fan for Multipool Pump				FGUK	1	07/04/2017	15:03:17			12.00				
the Hor	ne		10433		Fan Cover for Multipool Pu	ımp			FGUK		07/04/2017	15:06:00			14.00			M	lore
-			109010000000		10uf Capacitor for AG8/10/	'14 Pumps			FGEU1		20/02/2017	16:07:39			0.00		Retail channels	E	
📲 Pure	hase ledger		1090120000000		12.5uf Capacitor for AG16	& AV50/75/100	Single Phase	Pump	FGEU1		20/02/2017	16:04:13			3.00				-
Sale	sledger		109020000000		20uf Capacitor for AV150 S	ingle Phase Pur	mp		FGEU1		20/02/2017	15:48:16			3.00		Hazardous	10	- ×
in Suit	sicagei		1090250000000		25uf Capacitor for AV200/2	50 Single Phase	e Pump		FGEU1		20/02/2017	16:00:13			3.00		Assortments	8	- E
🔚 Gen	eral ledger		110-0120		3/8in Clear Vinyl Tubing (p	er M only)			FGEU1		31/10/2012	17:03:40			0.00	~			
G Bud	geting	<	00130632 : ESPA	A C/C I	Nozzle Kit											,			
Cost	accounting		Product: 00130632		Produc	t dimension gr	roup: ©												
Fixe	d assets	1	Description: ESPA C/C Nozzle Kit	t	Storag Trackin	e dimension gr ig dimension g	oup: WHLO roup: NONS	C ER											
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Ľ											<b>(</b> 1	088901) GB	P USR Mod	lel pla	initial 1	1/01/202	2 AX2012CopyofLive	8	

### 2. Click on Product

🏄 Microsoft Dynamics AX - P	Plastica Limited [PLAS-AXTE	STSRV: Session ID - 21] - [1 - p	a] - [AX2012Live@PLAS-	AXTESTSRV\MS	SQLSERVER2019	1				- 0	×
	<ul> <li>Product information man</li> </ul>	nagement 🕨 Common 🕨 Re	leased products						<b>€</b> ∳ Search		<b>P</b> -
File - Product P	urchase Sell Man	age stock Engineer PI	an Manage projects	Manage o	osts Retail	General				25	1 🛄 🕜
Product Edit 2	e grid <b>Validate</b> e Re template	leased product variants	Translations Dimensi groups	DN Product attributes	Product image	oduct categories lated products iit conversions	Refresh E Mice	xport to Attack	Additional information		
New M	laintain	Product master	Languages		Set up		List	t Attack	nments Other		
▲ Favourites	Released produc	ts (Unsaved filter) 🔹			I		ltem number	• >	7 🔏 🏂 🏅	Related product varia	
My Favourites	ltem number	Product name			Coverage gro	up Created da	te and time	Production pool	Gross width 6 ^	Product number	
. Desident information of		,		*		-	*	*	-	•	
A Product Information m	00130632	ESPA C/C Nozzle Kit			FGEU1	15/07/2021	10:54:09		0.00	This grid is em	ρty.
Common	01-19453	AquaJet 50 Bottom Housing	I			06/02/2018	14:14:59		0.00		
Products	0546NT	O Ring NT Size 343 for 5114	-2C		PTO	29/07/2014	10:21:02		9.00		
Released products	1000010423	Silen 100 Pump Body				27/01/2015	14:03:02		0.00		
Product configurat ¥	1040	Fan for Multipool Pump			FGUK2	07/04/2017	15:03:17		12.00		
🔅 Home	10433	Fan Cover for Multipool Pu	mp		FGUK2	07/04/2017	15:06:00		14.00		More
	109010000000	10uf Capacitor for AG8/10/	4 Pumps		FGEU1	20/02/2017	16:07:39		0.00	Retail channels	
Purchase ledger	1090120000000	12.5uf Capacitor for AG16 8	. AV50/75/100 Single Pha	se Pump	FGEU1	20/02/2017	16:04:13		3.00	Useradaus	
Sales ledger	109020000000	20uf Capacitor for AV150 Sir	igle Phase Pump		FGEU1	20/02/2017	15:48:16		3.00	nazardous	¥
I CARLER CONTRACTOR	1090250000000	25uf Capacitor for AV200/25	0 Single Phase Pump		FGEU1	20/02/2017	16:00:13		3.00	Assortments	• •
General ledger	110-0120	3/8in Clear Vinyl Tubing (pe	r M only)		FGEU1	31/10/2012	17:03:40		0.00 ¥		
🥰 Budgeting	00120622 - ESDA C	C Nozzla Kit									
Cost accounting	Product: 00130632	Product	dimension group: 0								
Fixed assets	Description: FSPA C/C Nozzle Kit	Storage	dimension group: WH	LOC							
	LSIN C, C HOLLIC MC	Iracking	g dimension group: NO	NDEK							
Cash and bank ma											
Travel and expense											
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<u></u>						<b>_</b> (	1088901) GBI	P USR Model p	la initial 11/01/202	22 AX2012CopyofLive	8 8

- 3. Enter in the product details
  - i. Item Number
  - ii. Item Description
  - iii. Item Model Group = STDSTK
  - iv. Item Group = RELAX or RELAXSPA or RAWMAT
  - v. Storage Dimension Group = WHLOC
  - vi. Tracking Dimension Group = BATNO
  - vii. Unit of Measurements, if item is sold in box quantities = Box, if sold singly = Item, if the item is a raw material there are units of measures for kg's, litre's etc.
  - viii. VAT Groups Purchase = 1 (non UK) 2 (UK Vat Supplier) Sales = 6

### Click OK once finished

New Released product (1)					×
Create product					
Product type:	ltem ~				
Product subtype:	Product ~				
Identification		Соп	npany-specific	identification	
Product number:	PCH998	🗸 ltem	n number: PC	H99	✓
Product name:	Super no foam	Sear	rch name: PC	H999	
Search name:	PCH999				
Reference groups		Units of mea	surements		
ltem model group:	STDSTK 🗸	Stock unit:	Ltr	$\sim$	
ltem group:	RAWMAT ~	Purchase unit	t: Ltr	$\sim$	
Storage dimension group:	WHLOC 🗸	Sales unit:	Ltr	$\sim$	
Tracking dimension group:	BATNO ~	BOM unit:	Ltr	$\sim$	
Purchase taxation		Sales taxati	on		
Item VAT group:	2 ~	Item VAT gro	oup:	6 ~	
Calculate withholding tax:		Calculate wi	ithholding tax:	$\checkmark$	
Item withholding vat group:		ltem withho	lding vat group	o: ~	
Show fewer fields				ОК	Cancel

### 4. Now select your newly created code from the list and click Edit

C3 (⊙) ▼ Im → PLA → Product in	nformation manage	ment + Common +	Released produ	cts											47 Search		P -
File - Product Purchase	Sell Manager	tock Engineer	Plan Mana	ne projects M	anage costs	Retail General										9	- E O
Product New Maintain	Validate Release va	ed product riants Product master	a 5 Translations Languages	Dimension Pr groups* att	oduct Product ibutes Set up	Related products	Sefresh	Export to Microsoft Excel List	Attachments Attachments	Additional information Other						L	
<ul> <li>Eavourites</li> </ul>	🐨 Released p	roducts (Unsaved	filter) •								Тур	e to filter	Item numl	ier	→    7   7   7    7    7    7    7    7   7    7    7    7   7    7 </td <td>Related product var</td> <td>ia 🖯 🔺</td>	Related product var	ia 🖯 🔺
My Favourites	Item number	Product na	me			Coverage group	Created da	te and time	Production pool	Gross width	Gross height	Gross depth	Lead time group	Tare weight	Net weight Cost group ^	Product number	
<ul> <li>Product information management</li> </ul>	pch*	-				• •		*		· •	•	*	•	*	•	This grid is en	noty.
Area page	PCH850P	20 Paddling	Pool TReatment	Sachets			31/10/2012	17:35:31		0.00	0.00	0.00		0.00	2.00	initi gita to ci	up y
<ul> <li>Common</li> </ul>	PCH905	Non Chlorir	he Shock Oxone I	Per Kg			31/10/2012	1/:35:32	Water	0.00	0.00	0.00		0.00	1.00		
Products	PCH950	Concentrati	of Winterclean				31/10/2012	1/:30:33	Water	0.00	0.00	0.00		0.00	0.00		
Released products	PCH9300	Dh Dhus Sed	n Ash Dense				21/10/2021	17,25,22	Water	0.00	0.00	0.00		0.00	1.00		
Product configuration models	PCH9/0	Ph Plus Sod	a Ash Dense				01/11/2012	16,39,50	water	0.00	0.00	0.00		0.00	1.00		
Products by category	PCH972	Sodium Bio	Inde lechnical				31/10/2012	17:35:34		0.00	0.00	0.00		0.00	1.00		More
Product builder	PCH973	Sodium this	sulphate Tech p	er Kilo			31/10/2012	17:35:35		0.00	0.00	0.00		0.00	0.00	Retail channels	E 🗸
Kitting	PCH974	Hard Plus C	alcium Chloride				31/10/2012	17:35:35		0.00	0.00	0.00		0.00	1.00	Hazardous	E 🗸
Reports	PCH976	Ta Plus Sodi	um bicarbonate				31/10/2012	17:35:36		0.00	0.00	0.00		0.00	1.00	Assortments	E •
Periodic	PCH978	Granular Flo	ic Aluminium Su	lphate			31/10/2012	17:35:37		0.00	0.00	0.00		0.00	1.00		
> Setup	PCH979	1 x 25kg Sor	dium Thiosulpha	te Granules		WATER	31/10/2012	17:35:37	Water	0.00	0.00	0.00		0.00	0.00		
	PCH982	Calcium Hy	pochlorite Class	8 Blend		WATER	31/10/2012	17:35:38	Water	0.00	0.00	0.00		0.00	1.00		
	PCH985	Premium ca	lcium hypochloi	ite per kg		MTO	31/10/2012	17:35:39		0.00	0.00	0.00		0.00	1.00		
	PCH995	Floc tablet 1	25grm Kg				25/02/2013	15:00:35		0.00	0.00	0.00		0.00	0.00		
	PCH999	Super no fo	am				11/01/2022	16:21:53		0.00	0.00	0.00		0.00	0.00		
	PCHB9001	4 x 5lt Revat	op Peroxide			FGUK2	31/10/2012	17:35:40		41.00	30.00	29.00		4.40	20.00		
	PCHB9001P	Revatop 5lt	Peroxide				31/10/2012	17:35:41		0.00	0.00	0.00		0.00	1.00		
	PCH89002	6 x 1lt Reval	slue Algaecide			FGUK2	31/10/2012	17:35:42		28.00	20.00	28.00		0.00	6.00		
	PCHB9002P	Revablue al	gaecide II di Datamala Dia	and the		ECURO.	31/10/2012	17:30942		20.00	0.00	0.00		0.00	0.00		
The Home	PCH690040	4 x bit neval	al Polymeric Big	Janide		POUKZ	21/10/2012	17:33043		0.00	27.00	30.00		0.00	2000		
Purchase ledger	PCH89005	1 x 101+ Rev	aton Perovide 12	95		EGUK2	08/01/2015	16:36:33		0.00	0.00	0.00		1.00	10.00		
The second secon	PCH89005	Revacil Test	Strins Kit			FGWW2	31/10/2012	17:35:44		10.00	4.00	21.00		0.00	0.25		
Sales ledger	PCHB9025	25 Litre Hvd	rogen Peroxide 1	2%		FGUK2	03/12/2015	16:31:22		33.00	26.00	44.00		2.00	25.00		
🚛 General ledger	<		-												× >		
<b>G</b> Budgeting	00110000																
B. Contactor	PCH999 : Sup	per no toam	Decident														
Cost accounting	Description:	a	Storage	dimension group:	WHIOC												
Fixed assets	Compositi		Tracking	dimension group:	BATNO												
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💗 🕷 🖆 🛅 🖾 🦇 🖪 🤅																	
Descriptive name of the product													<b>(1088901)</b>	GBP USR N	Model pla initial 12/01/20	22 AX2012CopyofLiv	

5. Scroll down to the purchase section and populate

- i. Buyer Group FG = Factored goods (the item will be sold) WT = WT Raw Material (used in the production of another item)
- ii. Supplier
- iii. Tick Latest purchase price (this will update the last price paid each time an invoice is posted)
- iv. Price (the current purchase price)

🙀 Released product details (1	- pla) - Pro	oduct num	iber: PCH999, PC	H999, Products	PCH999												_	
File - Product Put	rchase	Sell	Manage stock	Engineer	Plan I	Manage projects	Manag	e costs	Retail	General								F
Edit Validate Maintain	Product T New	iemplate v	Released product variants Product	t Product dimensions master	a translatic Languag	Dimension groups*	Product attributes	Product image Set up	Relate	ict categories ed products conversions	Attachme Attachme	ents / ir ents	Additional formation Other					
PCH999 : Super no foam																		Retail c
Product type: Item Prod	duct subtyp	pe: Produ	ct															Operatin
r rouace moace group					ia anne groe	лр.		*									^	
				Sul	group:			$\sim$										This grid is
⊿ Purchase															Ltr	2 0.00		
Purchase order				Prices														
Unit:	Ltr		$\sim$	Price:		0.00	]											
Over-delivery:	0	0.00		Price unit:		1.00												
Under-delivery:	0	0.00		Price quantity:		0.00	]											
Intercompany stopped:							_											Related
Delivery date:				Pricing precisi	on:													Assort
				Charges														
Administration				Charges group		0.00	1											
Buyer group:			~	Price charges:		0.00												
item price tolerance group:	-		~	Incl. in unit pri	ce:													
Supplier			×	Discounts														
Taxation				Line discount	group:		$\sim$											
Item VAT group:	2	~		Multiline disco	ount:		$\sim$											
Calculate withholding tax:				Total discount														
Item withholding vat group:		~	]	Supplementar	y item group	p:	$\sim$											
Price update	_		-															
Latest purchase price:	<u> </u>																	
Date of price:																	~	
K 🖪 🗉 🕨 🛛 🌽		1								(1088901)	GBP USR N	/odel	ola initial	12/01/2022	AX20120	opyofLive		Clo

- 6. If the item is also to be sold scroll down to the sale section and populate
  - i. Sales Price
  - ii. Charges Group (this is for when we are applying surcharges to products)
  - iii. Line discount group

🙀 Released product details (1 - pla) - Product nu	mber: RSPAKIT99, RSPAKIT99, Proc	ucts: RSPAKIT99							- 0	×
File - Product Purchase Sell	Manage stock Engineer	Plan Manage pr	ojects Manag	costs	Retail General					
Edit Validate Maintain	Released product variants Product master	Translations Dim Languages	ension pups* Product attributes	Product image Set up	<ul> <li>Product categories</li> <li>Related products</li> <li>Unit conversions</li> </ul>	Attachments Attachments	Additional information Other			
RSPAKIT99 : Relax Spa Test - Box of 6									Retail c	
Product type: Item Product subtype: Prod	uct								Operat	ting uni
⊿ Sell								Box 6 0.0		-
Box         Box           Over-delivery:         0.00           Under-delivery:         0.00           Inder-delivery:         0.00	Charges Charges group: Frice charges. Incl. in unit prices Discounts		0.00						This grid	J is empty.
Administration	Line discount are	up:	~							More
Commission group:	✓ Multiline discour	t	×						Related	L. 🛛 🗸
Taxation	Total discount: Supplementary it	em group:	~						Assort	- 🖬 🗸 -
Calculate withhelding tax	Alternative and									-
Item withholding vat group:	When to use:	Ne	uar U							
	Alternative item r	umber:	ver v	$\sim$						
Price update Sales price model:	Configuration:									
Base price Induct.	Size:									
Contribution ratio: 0.00	Colour:									
Charges percentage: 0.00	Style:									
Date of price:	Warranty									
	Print Warranty In	o on Documents: No	~							
Price: 0.00	Warranty:									
Price unit: 1.00										

- 7. Scroll down to Foreign Trade and populate
  - i. Commodity Code
  - ii. Country of origin

🙀 Released product detai	Released product details (1 - pla) - Product number: RSPAKIT99, RSPAKIT99, Products: RSPAKIT99, Product: Related products: Related products: Related product:														×
File 👻 Product	Purchase Sell	Manage stock	Engineer	Plan Man	age projects	Manage	costs	Retail General							•
Edit X Delete Apply template Validate Maintain	Product Template	Released product variants Product r	Product dimensions master	Translations Languages	Dimension groups*	Product attributes	Product image Set up	Product categories Related products	Attachments Attachments	Additional information Other					
RSPAKIT99 : Relax Sp	a Test - Box of 6												Retail c.		^
Product type: Item	Product subtype: Prod	uct											Operat	ing ur	ni
▲ Foreign trade											283620	c ^			*
													This grid	is em	pty.
Intrastat		Origin													
Commodity:	28362000	✓ Country/region	on: CHN	~											
Additional units:	0.000	State/provinc	e:	$\sim$											
Charges percentage:	0.00													м	ore
<ul> <li>Manage stock</li> </ul>											0	_			

- 8. Scroll down to Manage Stock and populate
  - i. Net Weight
  - ii. Tare Weight (if packaged Factored Goods or Raw Material like a box or bottle populate this field instead of Net Weight)
  - iii. Gross depth (if Factored Goods)
  - iv. Gross width (if Factored Goods)
  - v. Gross height (if Factored Goods)
  - vi. Volume (if Factored Goods)
  - vii. Batch number group (Leave blank if the supplier labels their product with a batch number or select WAT\_PO to use the purchase order number)

🙀 Released product details (1 - pla) - Product i	number: PCH999, PCH999, Products	:: PCH999						– 🗆 ×
File - Product Purchase Sell	Manage stock Engineer	Plan Manage projects	Manage costs R	etail General				
On-hand stock View	order Site specific order settings Order settings Wareho	buse items les bodes house	Bulk item conversio	n nd				
PCH999 : Super no foam Product type: Item Product subtype: Pr	oduct							Retail c 🗊 Operating uni
Intrastat Commodity: Additional units: 0.0 Charges percentage: 0.00	Origin           Country/region:           00         State/province:	× ×					,	This grid is empty
Manage stock Weight measurements	Stock						Ltr	More
Net weight: 0 Tare weight: 0 Gross weight: 0	0.00         Counting group:           0.00         Unit:           0.00         Shioping and receiving	Ltr v						Related
Physical dimensions	Arrival handling time:	00:00						:
Gross width: C Gross height: C Volume:	Soft Code:           0.00         Potency           0.00         Base attribute:           0.00         Target:							
Tracking Batch number group:	Record the attribute value	e: Receipt entry						
Serial number group:	Packing group:	×						
Transfer orders Over-delivery: 0.00	Packing quantity: Package handling time:	00:00:00						
	Group that determines how a re	equirement is calculated for t	he item.	<b>(1088901)</b>	GBP USR Model	ola initial 12/01/2022	AX2012CopyofLive	Close

# 9. Scroll down to Engineer and populatei. Shelf life (this is the product life in days)

🙀 Released product details (1 - pl	a) - Product nu	mber: PCH999, PC	CH999, Products:	PCH999										- 0	×
File - Product Purcha	ise Sell	Manage stock	Engineer	Plan I	Manage projects	Manage	costs	Retail General							
Edit Validate Maintain	luct Template New	Released produce variants	Let Product dimensions t master	a 5 Translatic Languag	Dimension groups*	Product attributes	Product image Set up	<ul> <li>Product categorie</li> <li>Related products</li> <li>Unit conversions</li> </ul>	s Attachments Attachments	Additional information Other					
PCH999 : Super no foam														Retail c	
Product type: Item Product	subtype: Prod	uct												Operatir	ng uni
Transfer orders		Packing o	quantity:		0.00								^		Ŧ
Over-delivery:	0.00	Package I	handling time:	00:00:00										This grid i	s empty.
Under-delivery:	0.00	Vield													
		Yield per	cent:	0.00											
⊿ Engineer												Lt			
Measurement			Production												More
Height:		1	Production pool:		~	]								Related	. B v
Width:		-	Production group		~	1								Assort	
Depth:		-	Property:		~	1									
Density:		,	Arrival:		]	-									
Bill of materials		i	Flushing principle	s S	tart 🗸										
BOM unit:	Ltr	~	Shelf Life (days):	1	825										
Constant scrap:			Product Builder												
Variable scrap:			Modelling enable	d:											
Level:	0	1	Hide dialogue bo	x:											
Phantom:		ł	Hide approval dia	logue:											
Auto approve BOM:		,	Autostart configu	ration:											
Auto-report as finished:		1	Mandatory config	guration:											
Max Report as Finished:		]	Formula planning												
Last updated Date / Time:	6	00:00:00	Production type:	в	om ~										
	<b>-</b>   9	Identification of	f the buyer group	).				<b>(</b> 1088901)	GBP USR Mod	el pla initial	12/01/2022	AX2012CopyofLive		Clo	se

#### 10. Scroll down to Plan and populate the Cover Group

🙀 Released product details (1 - pl	a) - Product nur	mber: PCH999, PCI	H999, Products:	PCH999						
File 👻 Product Purcha	se Sell	Manage stock	Engineer	Plan	Manage projects	Manage costs	Retail General			
Edit Validate Maintain	uct Template	Released product variants Product	t Product dimensions master	a da Translati Langua	oons Dimension groups▼	Product attributes Set u	Product catego	ries is Attachments Attachments	Additional information Other	
PCH999 : Super no foam										
Product type: Item Product	subtype: Produ	uct								
Max Report as Finished:		Fo	ormula plannin	g						^
Last updated Date / Time:		9 00:00:00 Pi	roduction type:		BOM ~					
Calculation		P	lanning formula	a:						
Calculation group:		$\sim$								
▲ Plan Coverage group: Forecasting group:	FGEU1	~								

## 11. Scroll down to Financial dimensions and populate

- i. Business Segment = WAT
- ii. Cost Centre = WAT

🙀 Released product details (1 - pla) - Product number: RSPAKIT99, RSPAKIT99, Products: RSPAKIT99		- 🗆 ×
File  Product Purchase Sell Manage stock Engineer Plan Manage projects Manage costs Retail General		
X Delete       Image: Second sec		
RSPAKIT99 : Relax Spa Test - Box of 6		Retail c 🔃 🔺
Product type: Item Product subtype: Product		Operating uni
Costing	^	-
Cost group: V ABC classification		This grid is empty.
Use cost price by variant: Value: None v		
Price update None ~		
Latest cost price: None V		
Date of price: Carrying cost: None V		More
Prices		Related 🕞 🗸
Unit: Box		Assort 🗊 🗸
Price unit: 1.00		
Price quantity: 0.00		
Price: 0.00		
<ul> <li>Financial dimensions</li> </ul>	-	
Default financial dimensions 🐵 Where the CostCentres dimension is us	ed	
BusinesSegment   WAT   v   Water Treatment		
CostCentres: WAT v Water Treatment		
lemons IN No default		
P Retail	~	
K K K K K K K K K K K K K K K K K K K	3	Close

## 12. On the top navigation ribbon click on Manage Stock

🙀 Releas	ed product detail	ls (1 - pla) - F	Product nu	mber: RSPAKIT99, R	SPAKIT99, Prod	ucts: RSPAKIT99							-		×	
File 👻	Product	Purchase	Sell	Manage stock	Engineer	Plan Mana	age projects	Manage	costs	Retail General				Į		)
Edit	Delete Apply template Validate	Product	Template	Released product	t Product	a to Translations		Product	Product	Product categories Related products	Attachments	Additional				
N	aintain	N	ew	Product	master	Languages	5.2405		Set up		Attachments	Other				

## 13. Click on Default order settings

🙀 Released product details (1 - pla) - Product number: RSPAKIT99, RSPAKIT99, Products: RSPAKIT99 -								
File 👻	Product	Purchase	Sell M	anage stock	Engineer Plan	Manage projects Manage costs Retail General		
On-hand stock	Transactions	Lots Batches	Default order settings	Site specific order settings	Warehouse items Bar codes IIII GTIN codes	Multi dimension		
	View		Urder	settings	Warehouse	Packaging		

## 14. Populate the following

- i. Default order type to Purchase order
- ii. Set Purchase, Stock and Sales sites to PLAHAST
- iii. Close window

🌉 Default order sett	ings (1 - pla) - Item number: PCH999,	PCH999		_			×
File 👻 🌞 New	/ 🗙 Delete						?
General Purchase	order Stock Sales order						
Identification		Purchase site					
Item number:	PCH999	Purchase site:	PLAHAST	~			
Product name:	Super no foam	Stock site					
Order type		Stock site:	PLAHAST	~			
Default order type	Purchase order \vee	Sales site					
		Sales site:	PLAHAST	~			
Identify t   GBP   U	JSR Model pla initial 12/01/2022	AX2012Copyo	fLive 🗐	8	C	lose	

## 15. Click on Site specific settings

🉀 Release	🙀 Released product details (1 - pla) - Product number: RSPAKIT99, RSPAKIT99, Products: RSPAKIT99 –								-		×		
File 👻	Product	Purchase	Sell N	lanage stock	Engineer Plan	Manage projects	Manage costs	Retail	General			E	
		Lots	=		🔛 Warehouse items		Bulk item conver	ion					
		Batches		- (Shill)	III Bar codes		📥 Consolidated on-	hand					
On-hand	Transactions		Default orde	r Site specific	IIII GTINI codor	Multi dimension							
stock			settings	order settings	min officioues	on-hand							
	View		Orde	r s <mark>ettings</mark>	Warehouse		Packaging						

16. Populate the following fields

- i. Site to PLAHAST
- ii. Purchase warehouse to either 45, 80 or 82
- iii. Stock warehouse to either 40, 45 or 82
- iv. Sales warehouse to 40

🜉 Site	spec	ific order se	ttings (1 - pla) - ltem number: RSPAKIT99, RSPAKIT99	-	>	<
File 🚽	-	🔆 New	🗙 Delete			?

Overview General	Purchase order Stock	Sales order		
Site	Purchase warehouse	Stock warehouse	Sales warehouse	
-	*	•	•	
PLAHAST	45	45	40 🗸	
entify t GBP U	ISR Model pla initial	11/01/2022 AX20	)12CopyofLive 🗐	Close

### 17. Click on Warehouse items

🉀 Release	🙀 Released product details (1 - pla) - Product number: RSPAKIT99, RSPAKIT99, Products: RSPAKIT99 — 🗆								×		
File 👻	Product	Purchase	Sell	Manage stock	Engineer Plan	Manage projects	Manage costs	Retail	General		
		Lots	=		🏭 Warehouse items		Bulk item conver	ion			
		Heat Batches			III Bar codes		. Consolidated on	hand			
On-hand	Transactions		Default or	der Site specific	IIIII GTIN codes	Multi dimension					
Stock	View		Or	der settings	Warehouse		Packaging				

18. Add all the warehouses this item will be purchased in to, manufactured, stock and sold/returned. To do this click on New and then populate the warehouse field, below is a screenshot of a typical setup required for a water treatment product. You may also need to add warehouse 11 if the item could be used in subcontracting

🌉 Warehouse items (	1 - pla) -	ltem num	ber: RSP	AKIT99, All	- 🗆	×
File 👻 🔆 New	XD	elete				
Overview General	Locatior	ns				
Configuration	Size	Colour	Style	Warehouse	Counting g	group
-	-	*	-	<b>.</b>		-
				40		
				45		
				80		
				99 //1		
				82		
	1	1		I		
Descrip pla initia	11/01	/2022 A)	(2012Co	opyofLive 🗐	<b>C</b>	lose

19. Now default receipt and issue locations need to be added, to do this select a warehouse and click on general tab

翼 W	/arehouse items (1	- pla) -	ltem num	ber: RSP	AKIT99, DI	- 🗆	×
File	👻 🔆 New	XD	elete				
Ove	rview General	Locatior	15				
	Configuration	Size	Colour	Style	Warehouse	Counting g	roup
	*	-	•	-	•		•
				:			
					40		
					45		
					00		
					41		
					82		
	-						
Descr	rip pla initial	11/01	/2022 AX	(2012Co	opyofLive 🗐		ose

- 20. Populate the fields as below
  - a. For warehouse 40
    - i. Store zone = General
    - ii. Default receipt location = WATER (stock item) or CUST (made to order item)
    - iii. Picking location = CUST (made to order item) DO NOT populate if item is to be stocked in the warehouse

🌉 Warehouse items (1 - pla) - Item	number: RSPAKIT99, DI — 🗆 🗙
File 👻 🔆 New 🗡 Delete	
Overview General Locations	
Warehouse management	
Store zone:	General 🗸
Default receipt location:	CUST 🗸
Default issue location:	CUST 🗸
Use consolidated picking metho	According to warehouse setup ~
Picking locations	
Picking location:	CUST V
Required minimum:	
Locatio pla initial 11/01/2022	2 AX2012CopyofLive 🗐 🗊 Close

- b. For manufacturing warehouses, Goods In and returns populate as below
  - i. Store zone = General
  - ii. Default receipt location for WH41 = 21
  - WH45 = Location most likely to be stored (this can be changed at works order receipt time)
    WH80 = GI0000
    WH82 = 82
    WH99 = RTNS
    iii. Default receipt location for WH41 = 21
    WH45 = Location most likely to be consumed from
    WH80 = GI0000
    WH82 = 82
    WH99 = RTNS

Repeat this for every warehouse the has been added, close the window when finished

🙀 Warehouse items (1 - pla) - Item	number: RSPAKIT99, DI — 🛛 🗆	]	×
File 👻 🌞 New 🗡 Delete			0
Overview General Locations			
Warehouse management			
Store zone:	General 🗸		
Default receipt location:	BAY05 V		
Default issue location:	BAY05 V		
Use consolidated picking method:	According to warehouse setup $ \smallsetminus $		
Picking locations			
Picking location:	$\sim$		
Required minimum:			
Locatio pla initial 11/01/2022	2 AX2012CopyofLive 🗐 🗊	Close	

21. Click on the Manage Costs tab on the navigation ribbon

🙀 Releas	🙀 Released product details (1 - pla) - Product number: RSPAKIT99, RSPAKIT99, Products: RSPAKIT99								□ ×
File 👻	Product	Purchase	Sell Manage stock Er	ngineer Plan	Manage projects	Manage costs	Retail General		
*=) i	h. h.	🚟 Lines	Real Configuration route	Lines	占 Report as finished				
	f <sub>x</sub>	🔜 Designer	Configuration - tree	Designer	📸 Max. report as fini	shed			
Works B orders or	atch Route rders	🚱 Where-used	Maintain configurations	🙆 Where-used					
V	iew	BOM	Configuration	Formula	Process				

# 22. Click on Item price

File     Product     Purchase     Sell     Manage stock     Engineer     Plan     Manage projects     Manage costs     Retail     General	
Item <sup>2</sup> osting price	

# 23. Click on Pending prices

	lew 🗙 Del	ete Calculati	on Summarv				Activate Sto	ck Loa							
g prices	Active prices														
view Ge	neral Dimens	ion													
Price typ	e Version	Name	Site	e Pri	ce Price unit	Price charges	Price quantity	Incl. in uni	Unit	Activation date	Blocked	Calculated	Log		
	•	*		*	• •	*	•	•	•	*					
						Th	is grid is empty.								

- 24. Populate the following
  - i. Select StdCost1 in the Version dropdown field
  - ii. Enter the cost price in the Price field

#### Then press Ctrl+S to save

Note:- You should only activate the item price the first time a code is setup, the finance department will then update the active standard cost once a year unless there is a big change in raw material costs causing the price to go up or down considerably. In which case you should notify the finance department so they can update it.

🖉 🌟 Nev	v 🗙 Delete	Calculation Summary Com	plete Print Cost rollup by	cost group Activate	Stock -	.og Voucher						
						-						
ng prices Ad	tive prices											
rview Gener	ral Dimension											
Price type	Version	Name	Site	Price	Price unit	Price charges	Price quantity	Incl. in unit price	Unit	From date	Blocked	Cal
*			· ·	•	*	*	*	*	*	*		
Cost	StdCost1		PLAH	18.52	1.00	0.00	0.00		Ltr	01/01/2013		

25. Click Activate

g prices Act	tive prices											
view Gener	al Dimension											
Price type	Version	Name	Site	Price	Price unit	Price charges	Price quantity	Incl. in unit price	Unit	From date	Blocked	Calc
•	-	•	•	-	•	•	-	•	*	•		
Cost	StdCost1	Standard cost_1	PLAH	18.52	1.00	0.00	0.00		Ltr	01/01/2013		0

26. A popup message will appear saying the prices has been activated as the current system date and the price will appear on the Active prices tab. Click Close

Infolog (1)	-		×
A Read the warning messages and take suitable action.			
🚖 Message (16:08:58)			
Price for item RSPAKIT99 was effective as per 01/01/2013. Current system date is of 11/01/2022. Record has been updated as eff	ective from s	system da	ate.
	Clear	Clo	ose