

## **How to Strap Items and Use of Side / End Markers**

### **Explanation**

What to do when an object being carried is hanging out the rear of the vehicle.  
Overhanging load sheet from department of transport explained and a copy handed to trainee.

### **Demonstration**

Demonstrate the use of support board  
Vehicle anchor point  
How to fix straps to anchor points  
How to tighten / loosen ratchet straps  
How to thread straps through ratchets  
How to roll up straps and stow away after use  
How and when to use side and end marker boards  
How to secure the rear shutter  
How to loosen / tighten the curtain, releasing and tightening the tension  
Tucking away the straps so they do not flap whilst driving  
How to use the vehicle check sheet

### **Familiarisation**

Trainee to demonstrate they know and understand how to do all of the above

### **Equipment Used**

Support boards  
Straps  
Markers  
Check sheet

### **Points Raised**

Driver is responsible for securing the load  
Stop from time to time to inspect the load and retighten if needed  
Do not use mobile phones whilst driving

I have received the above training and fully understand every point that was explained to me. I confirm that I will wear the required PPE equipment when using the above machinery and take all steps to ensure my own safety. I will ask for further training if I need to and will immediately inform the Supervisor or Manager if there are any issues with the machinery.

Name: .....

Signed: ..... Date:.....

I confirm that I have trained the aforementioned person and that they fully understand how to use the above machinery, have received the required PPE equipment and know to inform me immediately of any issues with the machinery or if they require further training. I authorise this person to use the machinery detailed above.

Name: .....(Authorised Trainer)

Signed ..... Date: .....