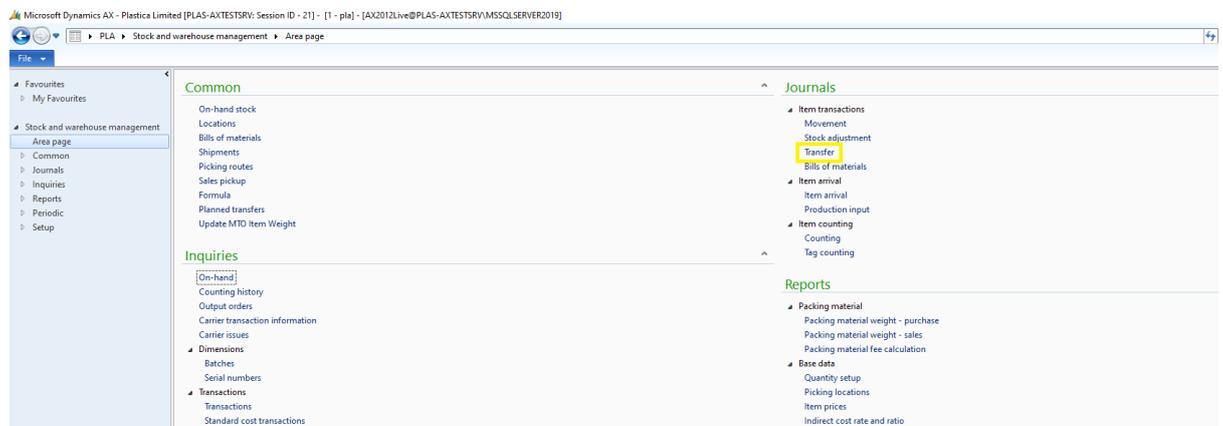


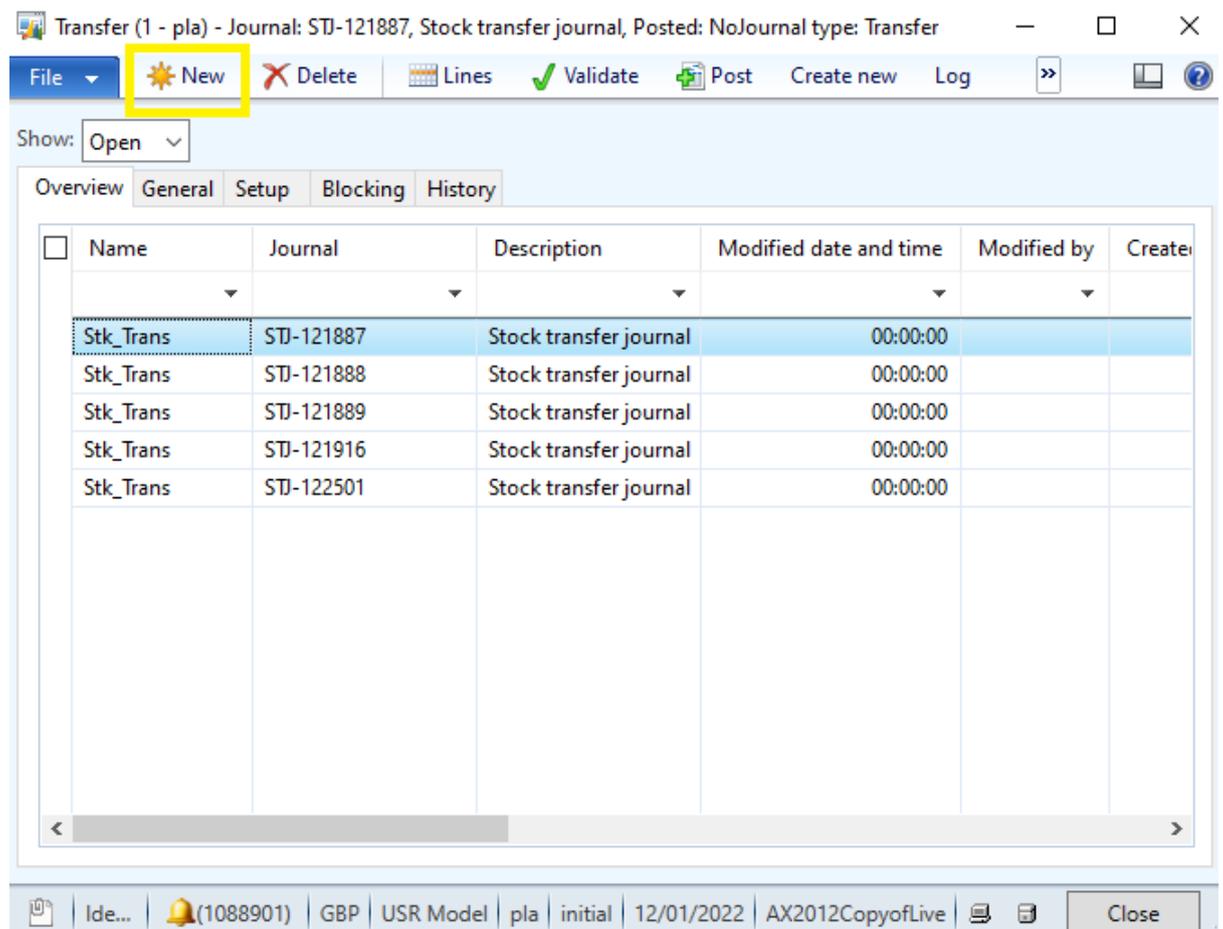
How to transfer stock

Transferring stock in AX

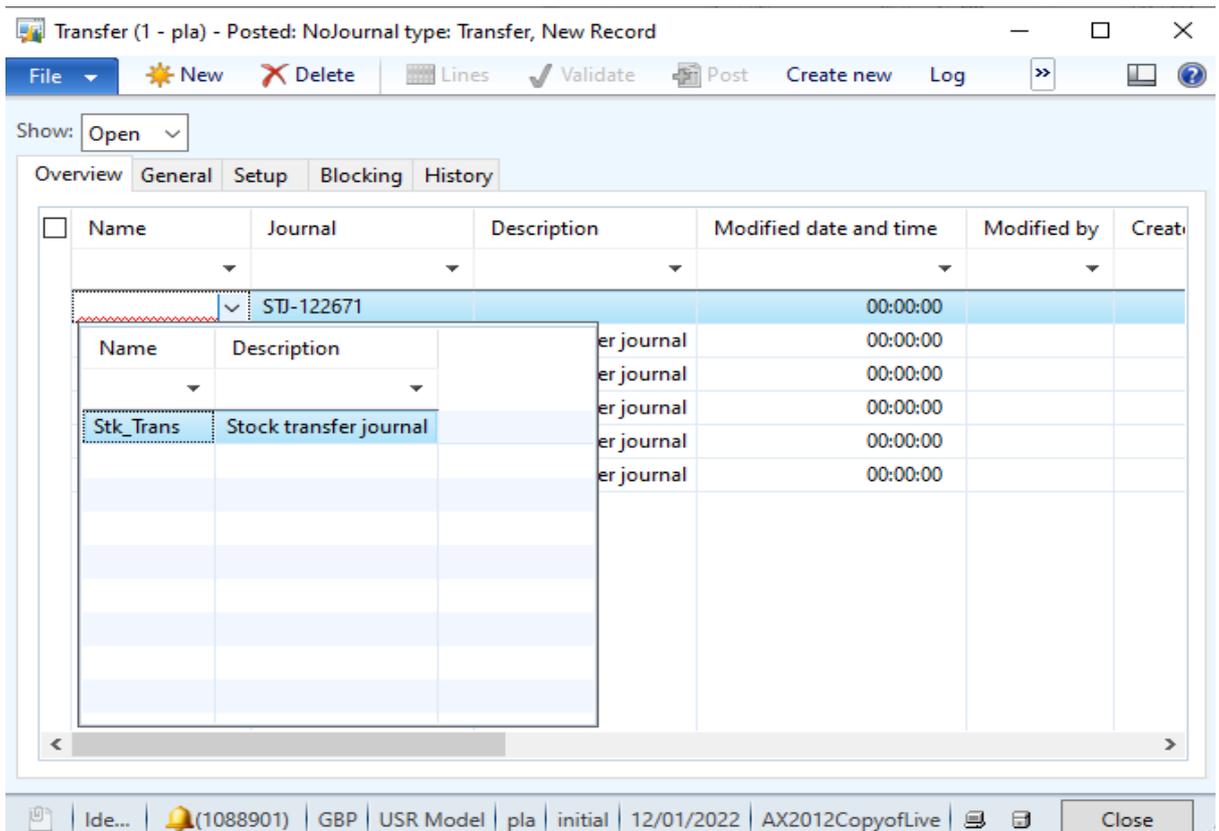
1. Go to Stock and warehouse management > Journals > Item transactions > Transfer



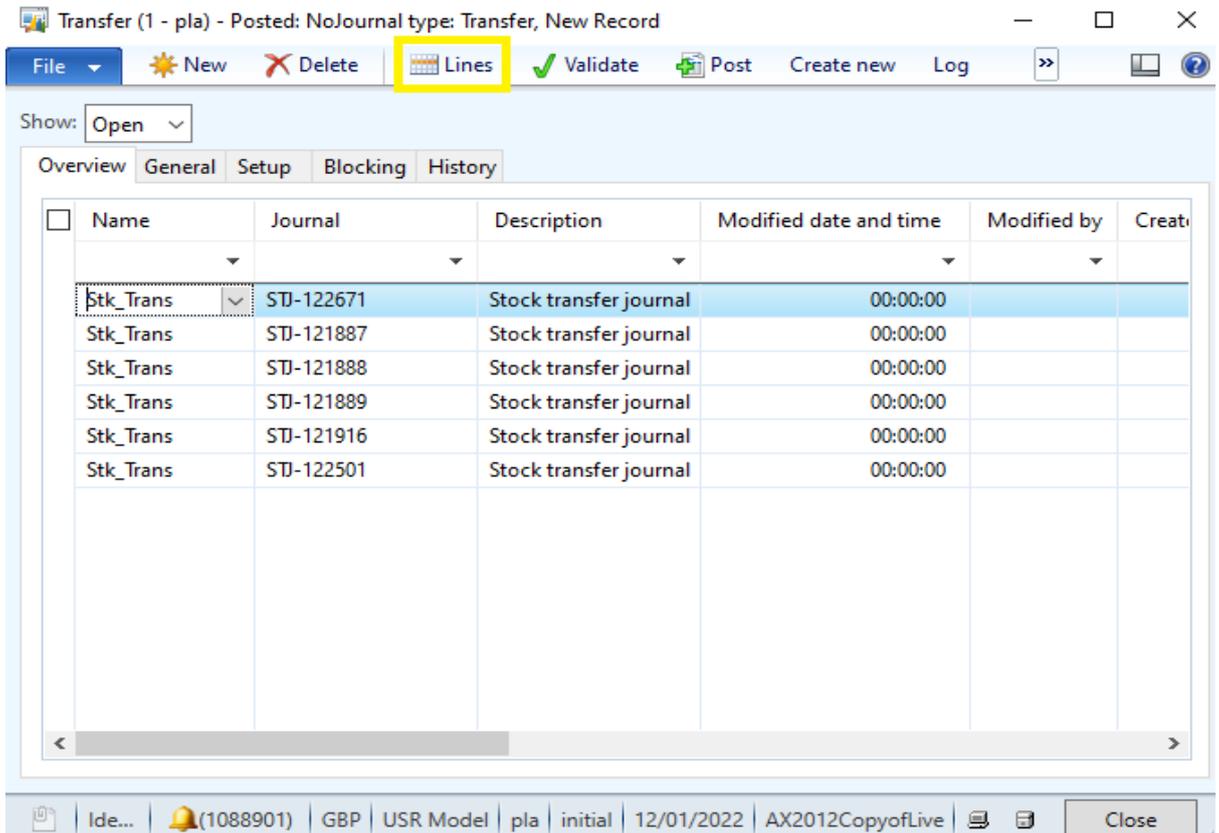
2. Click New



3. In the Name dropdown select Stk_Trans

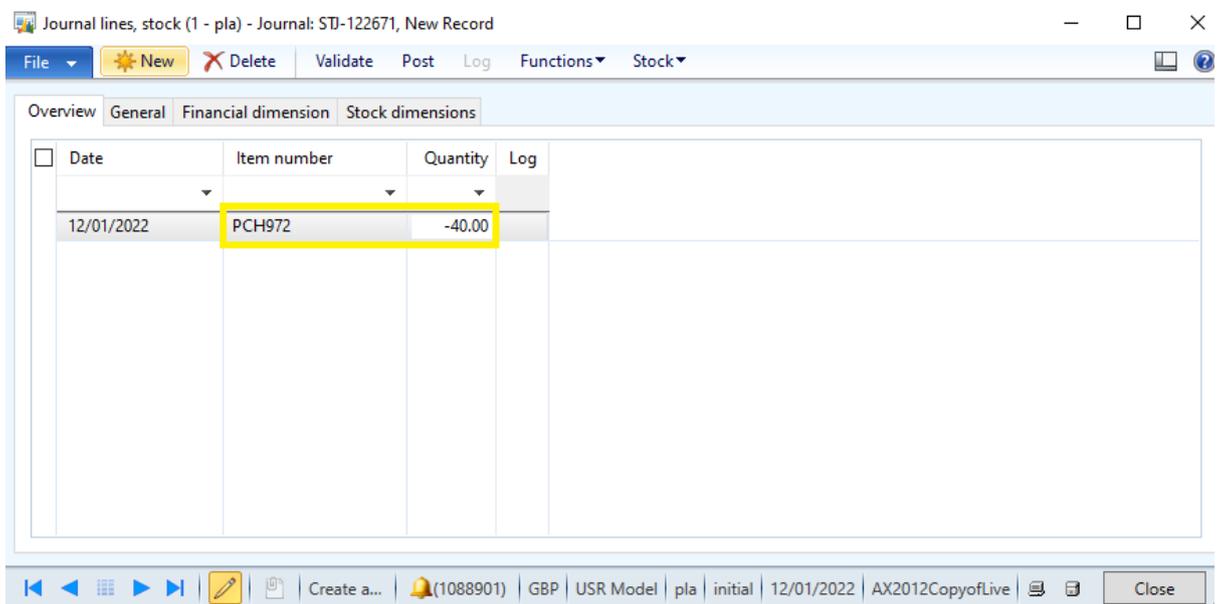


4. Now click on Lines

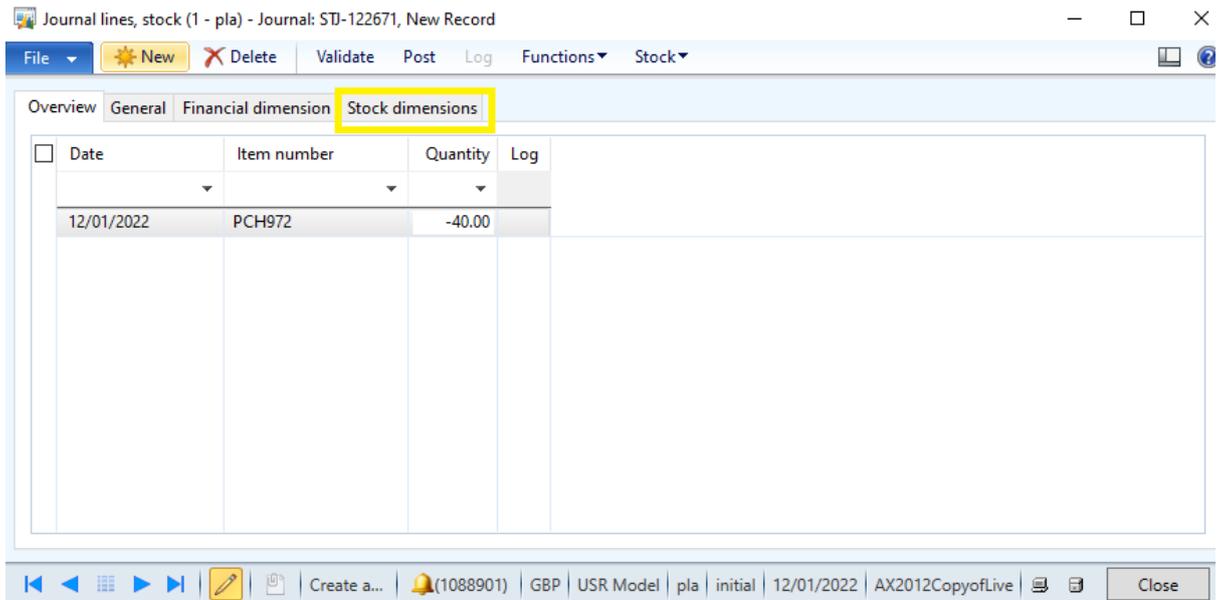


5. Enter the item number to be transferred and the quantity

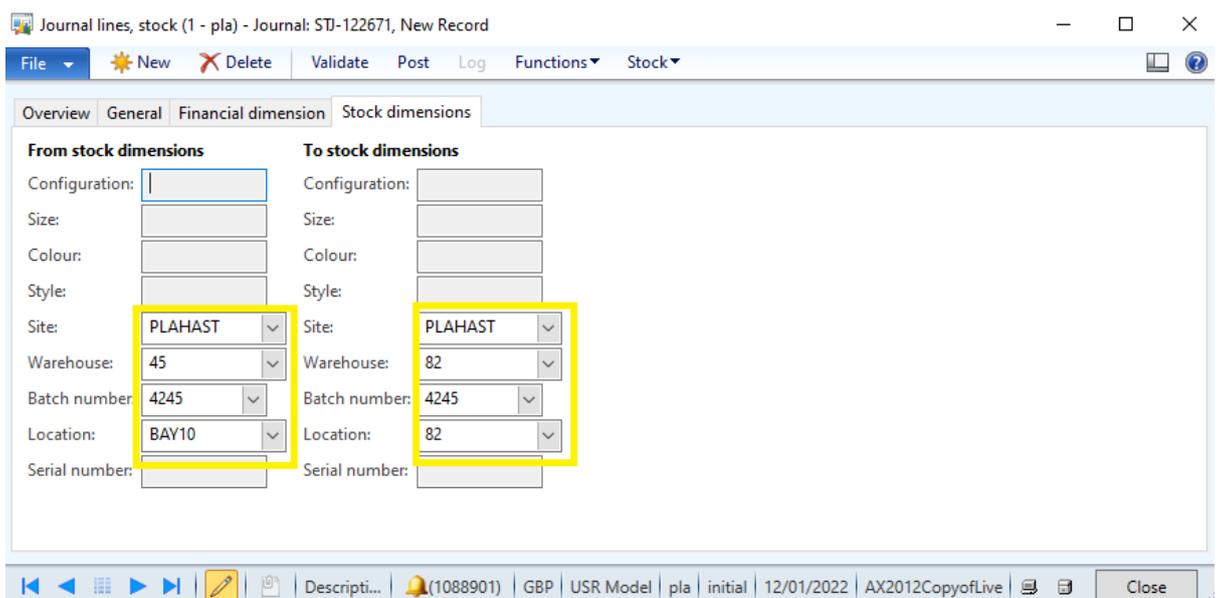
Note:- the quantity should always be a negative number



6. Now click on the Stock dimensions tab



- In the left hand column populate the warehouse, batch number and location you are moving. In the right hand column populate the warehouse and location you are moving the item to. In the batch number field you should enter the same batch number selected in the left hand field



- Click on the Overview tab

Journal lines, stock (1 - pla) - Journal: STJ-122671, New Record

File New Delete Validate Post Log Functions Stock

Overview General Financial dimension Stock dimensions

From stock dimensions

Configuration:

Size:

Colour:

Style:

Site: PLAHAST

Warehouse: 45

Batch number: 4245

Location: BAY10

Serial number:

To stock dimensions

Configuration:

Size:

Colour:

Style:

Site: PLAHAST

Warehouse: 82

Batch number: 4245

Location: 82

Serial number:

Descripti... (1088901) GBP USR Model pla initial 12/01/2022 AX2012CopyofLive Close

- If you are transferring more than one item click on New or press the down arrow to create a new journal line. Then repeat steps 5-8.

Journal lines, stock (1 - pla) - Journal: STJ-122671, New Record

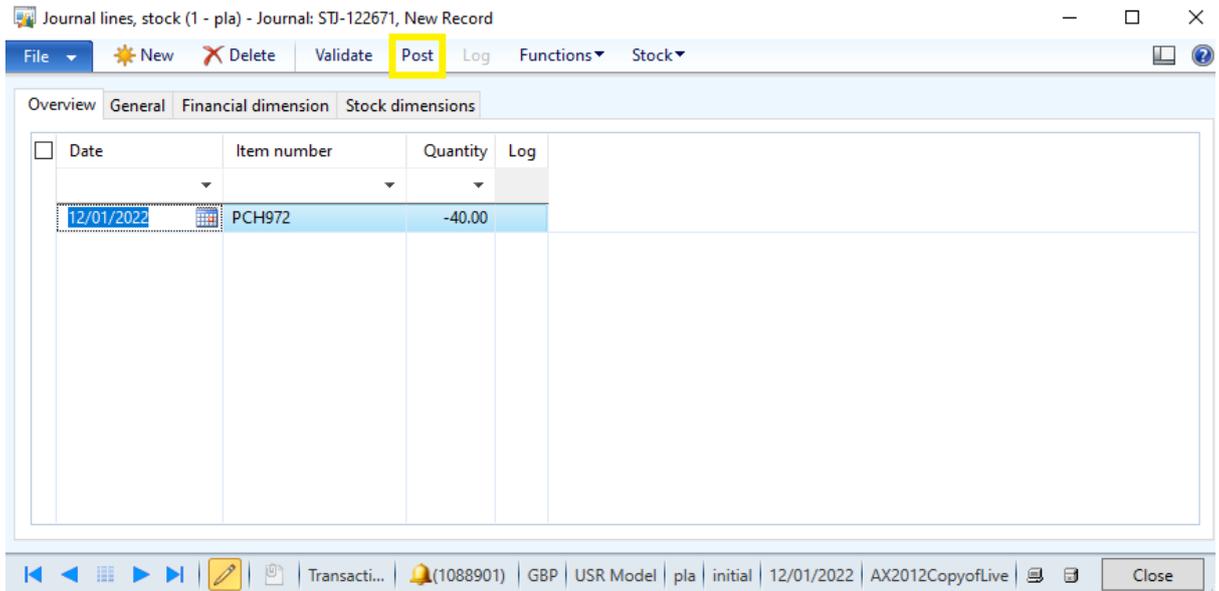
File New Delete Validate Post Log Functions Stock

Overview General Financial dimension Stock dimensions

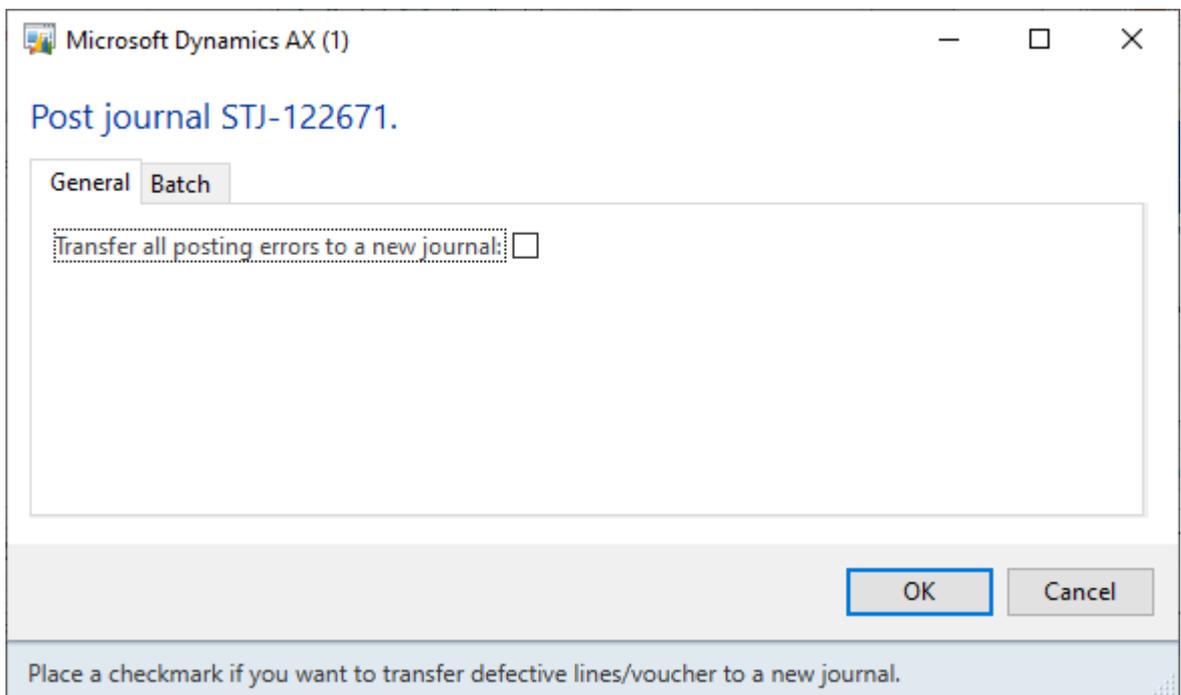
Date	Item number	Quantity	Log
12/01/2022	PCH972	-40.00	

Transacti... (1088901) GBP USR Model pla initial 12/01/2022 AX2012CopyofLive Close

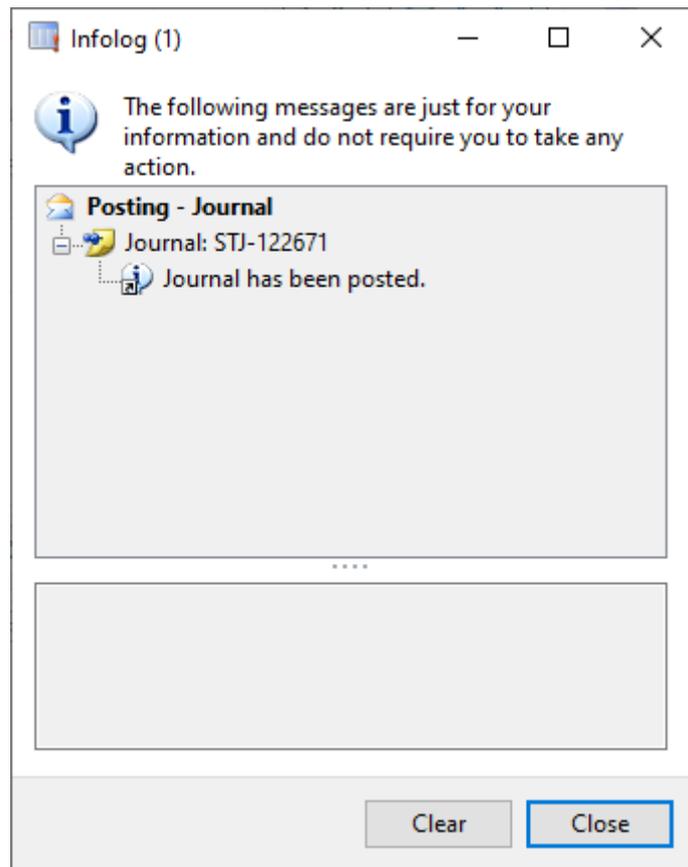
- Once you have finished adding all the items you want to transfer click on Post



11. Click OK on the popup window

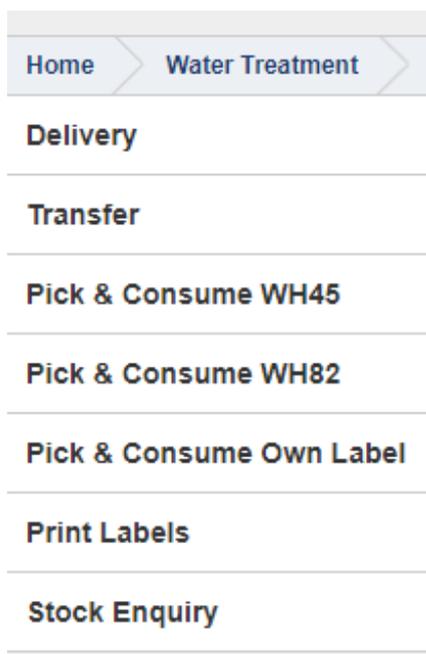


12. If it is successful a popup window saying the journal has been posted will appear, then click Close



Transferring stock in RF Smart Web Client

1. In the Water Treatment menu select Transfer



Note:- The menu will then display a number of different transfer scenarios where

parameters have been predefined to make the process as quick as possible.

In all scenarios the warehouse from and to will be prepopulated on the journal and For transfers to and from warehouse 41 and 82 the location will also be prepopulated as both warehouse only have one location. And for warehouse 40 all inbound movements will be put in to location WATER

For other scenarios such as transfer from and to warehouse 45 you will also have to scan/key the locations as well as the item and batch number barcodes.

For the purpose of this training document we will transfer stock from warehouse 41 to 45

2. Select the transfer option WH41 to WH45

Home > Water Treatment > Transfer

WH45 Move Goods

WH45 to WH40

WH45 to WH41

WH45 to WH82

WH82 to WH45

WH82 to WH41

WH82 to WH40

WH41 to WH45

WH41 to WH82

3. Scan or key the item number. Press enter

From location
22

Item

Post **Review**

4. Scan or key the item batch number. Press enter

From location
22

Item number
PCH028
1kg Trichlor tablets in UN approved pot with cyan lid

Batch number

Post **Review**

5. Enter the quantity to be transferred, then press Enter

Note:- the screen will display the maximum amount of unreserved stock available to be moved

From location
22

Item number
PCH028
1kg Trichlor tablets in UN approved pot with cyan lid

Physical stock
3960
Item

Quantity

Post **Review**

6. Scan of key the location you are moving the item to, then press Enter

From location

22

Item number

PCH028

1kg Trichlor tablets in UN approved pot with cyan lid

To location

BAY06

Quantity

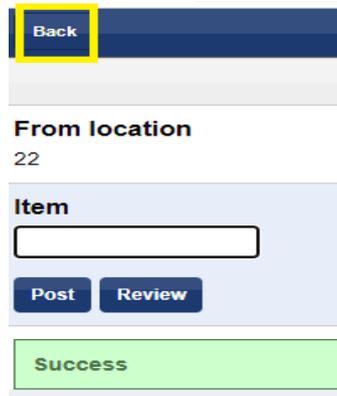
Post

Review

Empty

Details

7. The Screen will then display a Success message, click on Back to go back to the transfer menu



Transferring stock in RF Smart using a hand held device (Gun)

1. Select Transfer from the Water Treatment menu

```
rf's Telnet Simulator
Menu Display
RF-SMART Menu
7-Water Treatment
7.1 - *Delivery
7.2 - *Transfer
7.3 - *Pick & Consu5
7.4 - *Pick & Consu2
7.5 - *Pick & Consul
7.6 - *Print Labels
7.7 - *Stock Enquiry

Daniel.Sawyer - pla
```

Note:- The menu will then display a number of different transfer scenarios where parameters have been predefined to make the process as quick as possible.

In all scenarios the warehouse from and to will be prepopulated on the journal and For transfers to and from warehouse 41 and 82 the location will also be prepopulated as both warehouse only have one location. And for warehouse 40 all inbound movements will be put in to location WATER

For other scenarios such as transfer from and to warehouse 45 you will also have to scan/key the locations as well as the item and batch number barcodes.

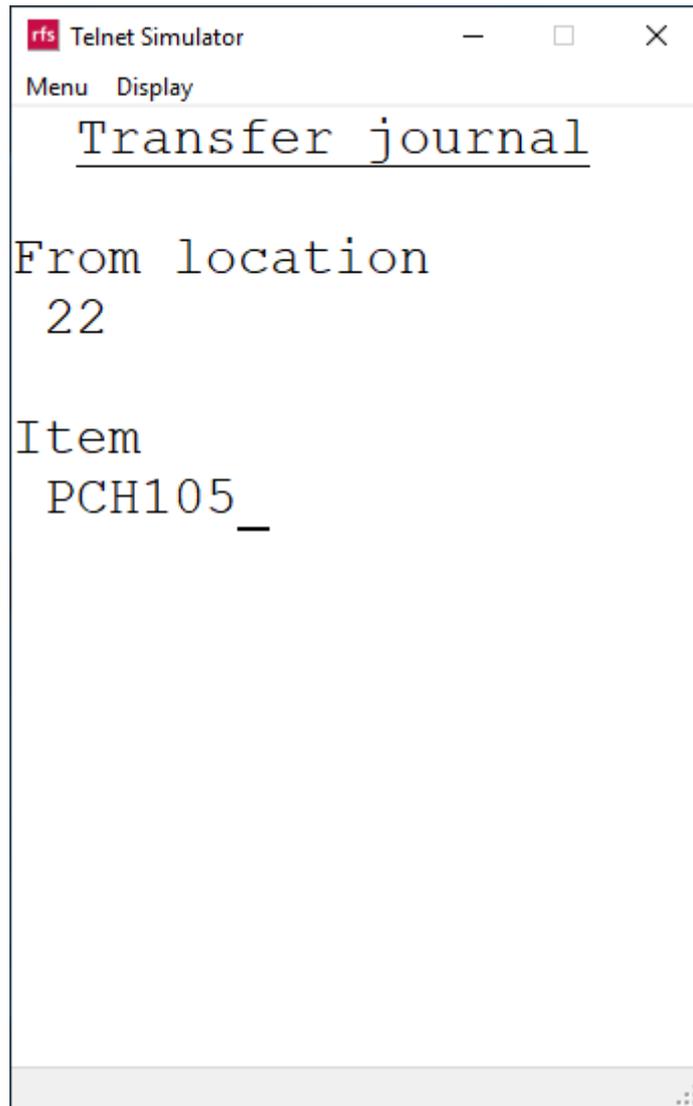
For the purpose of this training document we will transfer stock from warehouse 41 to 45

2. Select the option WH41 to WH45

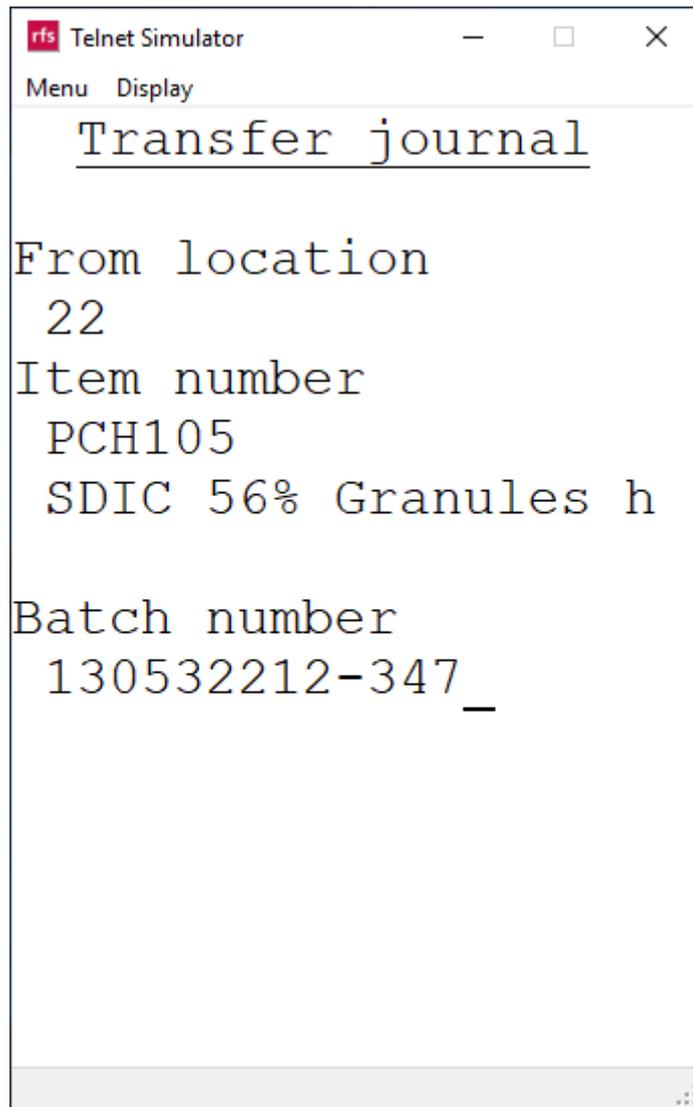
```
rfs Telnet Simulator
Menu Display
RF-SMART Menu
7.2-Transfer
7.2.1 - WH45 Move Gs
7.2.2 - WH45 to WH40
7.2.3 - WH45 to WH41
7.2.4 - WH45 to WH82
7.2.5 - WH82 to WH45
7.2.6 - WH82 to WH41
7.2.7 - WH82 to WH40
7.2.8 - WH41 to WH45
7.2.9 - WH41 to WH82

Daniel.Sawyer - pla
```

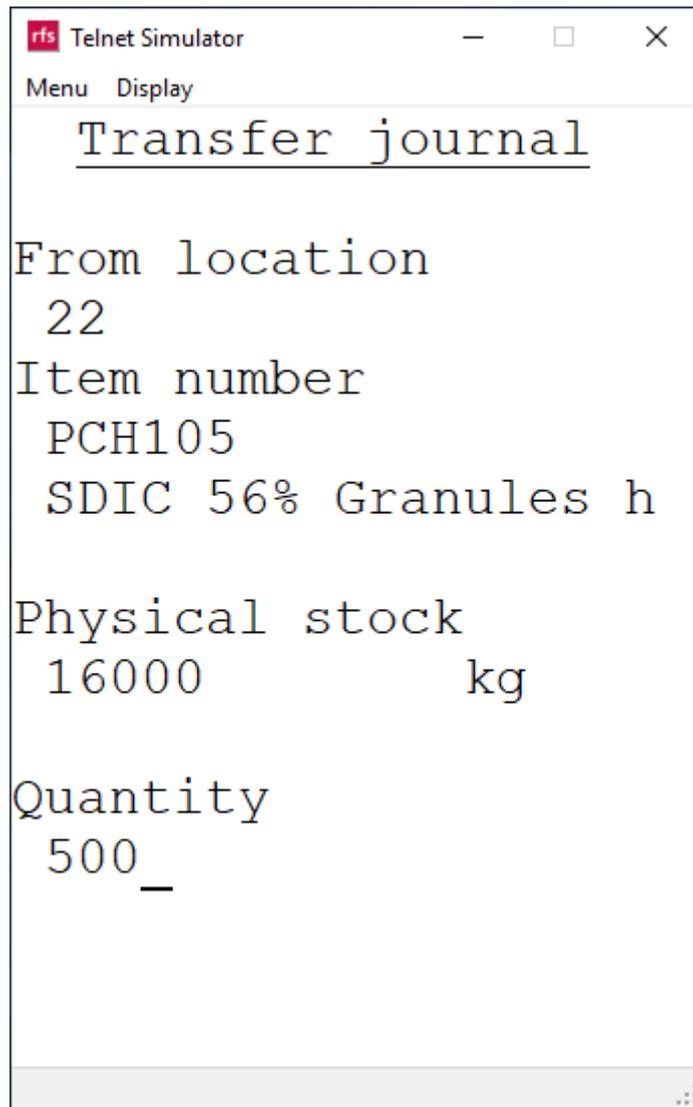
3. Scan the item barcode, the screen will move to the next page. If you have to key the item number press Enter when complete



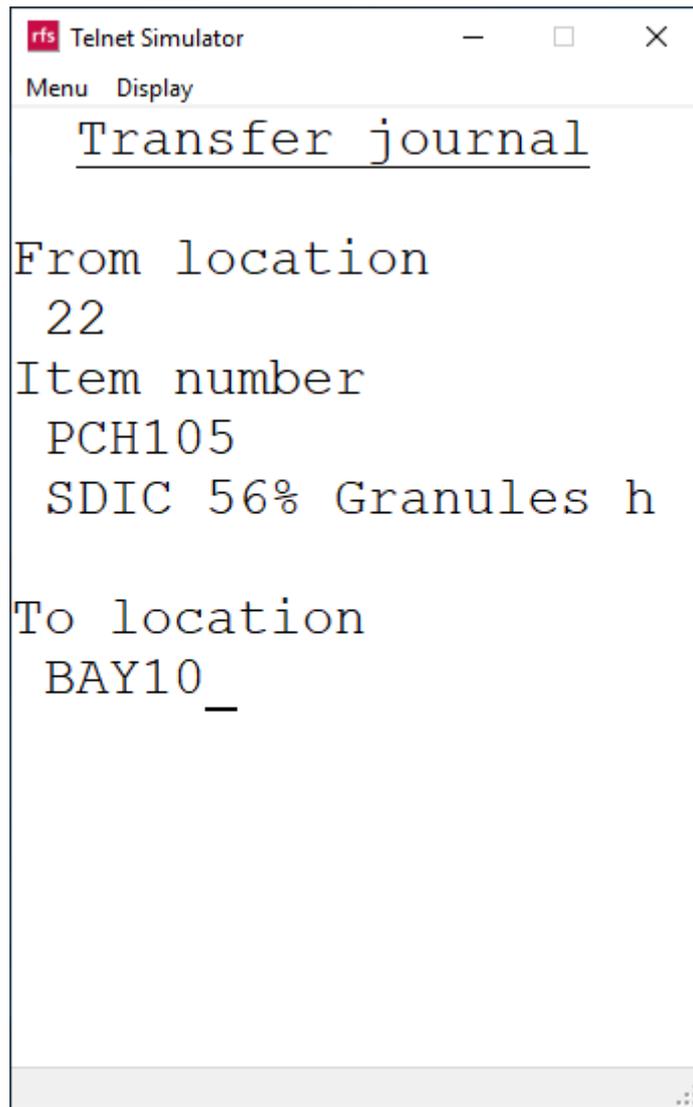
4. Scan the batch number



5. Enter quantity to be transferred



6. Scan location the item is being transferred to



7. A success message will appear on the screen, press F3 to exit out of the transfer journal

```
rfs Telnet Simulator - □ ×
Menu Display
Transfer journal

From location
  22

Item

-
Success
```